

Public Meeting Room Application Form

George Reynolds Branch Library

PRINT AND DELIVER COMPLETED FORM TO:
3595 Table Mesa Drive, Boulder, CO 80305
Phone #: 303-441-3120 Fax #: 303-441-4094

ORGANIZATION INFORMATION

Group _____

Contact Person _____

Address _____

Daytime Phone _____

Evening Phone _____

Purpose of Room Use _____

Is this a city government group? Yes _____ No _____

Is your group a business, or is there a profit-oriented concern? Yes _____ No _____

Is there a fee for people to attend or will donations be requested? Yes _____ No _____
(Requiring fees or requesting donations is not permitted - see Terms of Use)

I have read and will abide by the Branch Libraries Meeting Room Terms of Use and Library Rules.

Signature _____

Title _____

Library Card or Driver's License # _____

Date _____

A new application must be completed if Contact Person changes.

ROOM RESERVATIONS

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

Date _____ Time _____ Group Size _____

Serving food? _____ Fee paid? _____

(Library Staff Use Only)

Application approved by:

Date: _____