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Sent: Monday, January 2, 2017 9:27 AM
To: BPL-COM <BPL-COM@boulderlibrary.org>
Subject: comments on January packet

Happy 2017, everyone! Below are my comments on this month's packet. Look forward to seeing you all tomorrow in the Canyon Meeting Room.

- Joni

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Commission job description

- 1st paragraph contains a note [link to mission] that is not live.

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Budget basics

- Please pass along thanks and compliments to Devin for his excellent update. The budget information is presented very clearly in plain English - a great feat!

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Policy and guidelines inventory

- Thanks for this complete listing of rules, policies and guidelines. Several of these do not appear on BPL's Rules page; they may be sub-links. It might be worthwhile to review this page with an eye to updating the webpage "table of contents."

<https://boulderlibrary.org/about/rules/>

Community bulletin board

- Development of a digital community bulletin board has been raised by Commission several times during my tenure. This would likely be a partnership program. Is there capacity in the workplan to address this sometime this year?

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Materials donation policy

Things to clarify:

- what library accepts ("trade" may not be meaningful to patrons)
- where to drop off books
- what happens to books (Ecocycle does not sell books, only recycles them)
- additional places to donate quality books that BPL won't put in used book sales (Betterworld, others? Note that there are some BetterWorld drop-off boxes in and around

Boulder <http://www.betterworldbooks.com/go/donate>

- It would also be helpful to note in this materials donation policy that BPL will not accept donations for the collection. (That note currently appears only in the guidelines for authors.)

Interlibrary loan

- On the Resources page, it would be helpful to clarify that Prospector and Mobius can be searched, and requests for materials can be made, without using an ILL form.
- The Guidelines page only applies to ILL, so it might make sense to combine those with the information on WorldCat. There also appears to be a contradiction in how to make an ILL request: the Resources page says that ILL requests can be made through WorldCat (Discovery), while the Guidelines say requests can not be made through Worldcat.
- WorldCat is not the only resource that librarians use: in past, the ILL form was submitted so librarians could search for materials in multiple places. Are we trying to limit searches to WorldCat? If not, it might be helpful to note that the ILL form can include a WorldCat reference if found, but patrons can also request the help/skills of a living, breathing librarian through submission of the ILL form.

Guidelines for authors

- anything BPL can offer on how to recommend self-published books, or bring them to the library's attention (reviews by readers?) Given how quickly self-publishing has grown, and the impacts this is having on traditional publishing, an update to the collections' policy with respect to self-published books might be worth looking at.

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Director's report

- Can we get a quick report on the "civic platform" program hosted by BPL in November? Any lessons learned? Feedback from participants? Plans to continue civic platform sessions?

Master Plan update:

- Let's talk about master plan agenda items for the upcoming Commission meetings in February and March in light of the items noted here. Below are notes on upcoming agenda topics from the rolling agenda planning document maintained by the Commission Chair/Vice Chair.

February

Meet Kate Kelsch - new BPL volunteer coordinator

Report on outcome of City Council Retreat

FAM update on North Building

North building test fit completed for Civic Area last year

North building valuation

FAM-commissioned case study: Phased development: what is possible with 50% of value over time?

FAM update on all-gender bathrooms

Review Master Plan needs assessment (Jennifer)

BPL presentation for community engagement (March at the latest)

LibCom: Approve changes to LibCom Handbook

March

LibCom: Appreciation of Commissioner whose term ends

Report on BLF board action on program and activities' funding request

Study in place on North Building budgets and uses - request funding in budget as needed

Metrics: Annual report/ BPL annual statistics

March 13, 2017 - Study session

Review community engagement survey (meet consultants)

Feedback on needs assessment

Schedule commissioner participation in community engagement presentations

March (date TBD) Meeting with Community reps

Focus areas:

BPL community engagement presentation

Needs assessment

Availability of survey

Ask for feedback on how to best reach out to Community Reps' connections & networks

1000 books

- It would be great to feature this program in a future video - especially given its importance for school success. Would it make sense to solicit community donations of books specifically for this program?