

Homebound Delivery Program Application/Reader Profile

All fields are required!

HOMEBOUND APPLICANT INFORMATION

First Name _____ Middle Name _____ Last Name _____

Date of Birth _____

Address _____ Room/Apt #: _____

Group Residence Name (if applicable): _____

Preferred Phone _____ Alternate Phone _____

Email _____

ACKNOWLEDGEMENT OF PROGRAM ELIGIBILITY

The Homebound service is available to anyone who is unable to get to a library because of age, disability, or illness. It is supported by Boulder Public Library volunteers and is offered based on volunteer availability. To be eligible for the Homebound program individuals must meet the following criteria. Please check those that apply to you:

_____ I live in the City of Boulder limits

_____ I am unable to get to the library because of age-related, illness, or a disability issues.

EMERGENCY CONTACT

Please list an emergency contact, who may be required in case we cannot get in touch with you for an extended period of time, can be a relative/spouse, friend or group-residence representative.

Contact Name _____ Relationship _____

Phone _____ Email _____

Is your Emergency Contact authorized to receive info about your library account if needed?

Yes ___ No ___(check one)

LIBRARY CARD INFORMATION

Boulder Public Library Card Number: D00 _____

If you do not have a BPL card, please indicate this on the line above.

Is it okay for our volunteers to receive and keep track of your library card's reading history (a list of books you have checked out in the past) via your online account? This can prevent volunteers from choosing items you've already read/listened to.

- ___ Yes
- ___ No

PREFERRED VOLUNTEER

Please check one of the following two options:

___ I have a friend/family member who I would like to serve as my volunteer.

Name: _____ Contact Phone/Email: _____

___ I would like the Volunteer Services Coordinator to assign me a volunteer.

DELIVERY INFORMATION

Please check one of the following two options:

- ___ I would like to receive only materials I have placed on hold or requested.
- ___ I would like to receive materials my volunteer has selected for me based on my reading preferences form as well as materials I have placed on hold or requested.

How you would like to receive and return your library materials:

- ___ Volunteer delivers/picks up in person
- ___ Volunteer leaves/picks up at/from my door/front desk or other location.

If at a location other than your door, please explain:

Preferred Delivery Frequency (check one):

- ___ Weekly
- ___ Every Other Week
- ___ On Request Only

Note: This program is volunteer-driven. Delivery frequency will also depend on volunteer schedules.

Homebound Delivery Program Patron Reading and Materials Preferences

To ensure a good experience in our program, we need information on what type of library materials that you would like to borrow. This reader profile will be kept in the Homebound delivery files and given to a Homebound program volunteer(s). The form is the most useful resource we have in making your materials selections. You may update your information at any time by informing your volunteer or by contacting the Volunteer Coordinator at the Main Library at 303-441-3098. The information contained in this profile and information about books sent to you is strictly confidential and will be seen only by library staff and Homebound volunteers.

1. Please indicate the number of items you would like to receive and circle your preferences:

Number of Items Desired	Preferences (circle areas of interest)
_____ Books	<i>Indicated interests using options on the next page</i>
_____ Audiobooks	Fiction AND/OR Non-Fiction
_____ DVDs	If DVDs, circle areas of interest:
Action	Drama Sci Fi
Classics	Foreign Non-Fiction
Comedy	Musical Television shows _____

2. Back issues of some magazines are available through this program. If you would like to get magazines, please note quantity and titles.

Number of Magazines _____ Magazine Titles of Interest: _____

Note: The library does not subscribe to all magazines. We can accommodate requests within what we have available.

3. Preferences please circle your preference for:

Regular type	Large print	No preference
Light reading	More serious books	No preference
Recent books	Older books	No preference
Hardcover	Paperback	No preference

BOOKS - WHICH TYPES OF BOOKS DO YOU LIKE TO READ? (Circle as many as you wish. If you prefer NO fiction or NO non-fiction, please write that in here.)

ADULT FICTION – Preferences

Chick Lit	Fantasy	Mysteries	Thrillers
Classics	Historical Fiction	Romance	Western
Current Bestsellers	Literary Fiction	Science Fiction	

If Mystery was circled, please choose: Cozy (lighter, less violence/bad language)
 Hardboiled (gritty, can be graphic or violent)
 Cozy and Hardboiled

More information about your fiction preferences or other fiction preferences:

Favorite Authors: _____

ADULT NON-FICTION – Preferences

Animals	Business	Poetry	Science
Art	Health	Politics/Current Events	Self-help
Biography	History	Religion	Sports

More information about your non-fiction preferences or other non-fiction preferences:

Favorite Authors: _____

Anything else our staff and volunteers should know about your reading preferences/pet peeves/books to avoid. Examples include tone (e.g. uplifting vs. dark), character-driven, plot-driven, time periods, regions of interest etc. or, books to avoid could be those with explicit sex or violence.

Statement of Consent

Please initial each statement, then sign at the bottom.

As an enrollee in Boulder Public Library's Homebound Delivery program, I acknowledge:

_____ * I have received a copy of and understand the Homebound Information form (see back page for this information).

_____ *I understand that library staff and Homebound volunteers will have access to my library account and reading preferences in order to keep my account in good standing and personalize their selections for me.

_____ * I understand that my library card will require renewal annually to ensure my address, contact information, emergency contact information and interest in/eligibility for the Homebound program are current.

_____ *I understand that my checkout term for Boulder Public Library items is **three weeks for books and audiobooks** and **one week for DVDs**, with two renewals possible when no one else has a hold, and **one week for magazines** with no renewals. Items borrowed from other libraries may have different checkout lengths and renewal policies.

_____ * I understand that as a Homebound program participant I will pay no late fees on **Boulder Public Library items only. Late fees will apply to items borrowed from other libraries.**

_____ *I understand that **I am responsible for replacement costs on ALL lost items borrowed through the program** and that multiple instances of lost items and/or refusal to pay for them could end my participation in the program.

_____ *I understand that I must return all items in a timely fashion to continue participating in the Homebound program. I understand that while my volunteer or group residence liaison will help me keep my account current, ultimately my library account is my responsibility.

_____ * I will communicate regularly with my assigned volunteer or (for residents of group living facilities) my group residence's program liaison about library items in my possession coming due, changes in my program preferences and/ or my desire to stay in the program.

Printed Name: _____

Signature: _____

Homebound Delivery Program Information

Boulder Public Library's **free** Homebound service delivers books, audiobooks, magazines and DVDs to eligible patrons' doors or group residences. This program is supported by Boulder Public Library volunteers and is offered based on volunteer availability.

WHO IS ELIGIBLE? Individuals who live in Boulder City limits and who are unable to get to a library because of age, disability, or illness.

HOW DOES IT WORK? The library Volunteer Services Coordinator matches enrolled patrons with trained and screened volunteers who deliver library materials to them. Volunteers select materials for their assigned patrons, pick up and deliver materials patrons select themselves, or both. Volunteers collect materials their patrons have finished, return them to the library and help keep their assigned patron's account in good standing.

WHAT IS OFFERED? Materials that can be delivered through the program include books (regular and/or large-print); audiobooks on CD; magazines; DVDs; Prospector and Front Range consortium items; and InterLibrary Loan items.

HOW DO I GET STARTED? To enroll in the program, please visit our Homebound webpage at <https://boulderlibrary.org/services/homebound-delivery/> and fill out a Homebound Application. Once this information is turned in, patrons not in group residences will be assigned a volunteer based on availability. The volunteer will receive the forms and work with the patron in person, on the phone or via email to set a delivery schedule that works for both. These patrons can interact with their volunteers as much as works for both individuals. Some patrons prefer to have materials left at their door, in a mailbox etc. while others prefer regular face-to-face interaction with their volunteer. Patrons in group residences receive deliveries on a schedule convenient to residence staff and program volunteers.

WHAT ARE THE TERMS OF THE PROGRAM? Boulder Public Library books and audiobooks check out for three weeks, and DVDs and magazines for one week; all items without holds except magazines may be renewed twice if needed. Homebound patron library cards are exempt from late fees on BPL items. **Late fees and (sometimes) different checkout durations apply to items borrowed from libraries other than BPL.** Patrons must return items on time and pay any accrued fees/replacement charges. Multiple instances of lost items and/or refusal to pay fees/costs owed will end Homebound participation. Homebound cards expire after one year to keep information current. Cards can be renewed. Patrons must communicate regularly with their assigned volunteer or (for residents of group living facilities) the group residence's program liaison about their library account, changes in program preferences and/or desire to stay in the program.

HAVE QUESTIONS? Contact Kate Kelsch, Volunteer Services Coordinator at 303-441-3098 or kelschk@boulderlibrary.org