City of Boulder
2019 Library Commission

Meeting date: Wednesday, August 7, 2019
Location: Main Library, 1001 Arapahoe Ave. – Canyon Meeting Room
Tour of Main Library: Begins in the Canyon Gallery at 4:30 p.m.
Meeting start time: 6 p.m. (Note: There is no access to the building after 8 p.m.)

1. Approval of agenda
2. Public comment – commission chair will introduce public comment parameters.
3. Consent agenda
   a. Resolution Concerning the Acceptance of Revenue from the Warner Charitable Trust
   b. Approval of June 5, 2019 minutes
4. Library policy update
   a. Review updated meeting plan regarding policy review
   b. Review and approve change to the Collection Development Policy
   c. Review update of the Photography and Video Recording Policy
5. Library Commission update
   a. Items from commission
      i. Commissioner update on outreach to stakeholders
      ii. Alpine Balsam update
   b. Boulder Library Foundation update
   c. Responses to patron emails from the Library Commission
6. Library and Arts Director’s Report
   a. Main Library restroom renovation project
   b. North Boulder branch library project
   c. Civic Area public restroom project
   d. 5th Annual Zee Jaipur Literature Festival
   e. 2019 Summer of Discovery program
7. Adjournment

2019 Library Commissioners
Tim O’Shea    Juana Gomez    Joel Koenig    Jane Sykes Wilson    Steven Frost
Boulder Library Commission
Tour of the Main Library
August 7, 2019
Assemble in the Canyon Gallery at 4:30 p.m.

I. Edible Learning Garden, Programs, and Canyon Gallery Exhibitions – Jess Rainey, Programs, Events and Outreach Specialist and Aspen Walker, Community Engagement and Enrichment Manager

II. Boulder Reads Program – Aspen Walker, Community Engagement and Enrichment Manager

III. eServices and Website – Sean Crow, Library Technology Support Specialist

IV. BLDG61 Makerspace – Janet Hollingsworth or Zack Jacobsen-Weaver, Creative Technologists

V. Resource Services – Terri Lewis, Resource Services Supervisor

VI. Youth Services and Teen Space - Aspen Walker, Community Engagement and Enrichment Manager

VII. Newly renovated public restrooms

VIII. Collection Development - Aspen Walker, Community Engagement and Enrichment Manager

IX. Administration – Jennifer Phares, Deputy Library Director

X. Materials Handling - Katherine Bertone, Materials Handling Supervisor
   a. Overview of volume of materials staff handles
   b. Quick walk through donations and maintenance area

XI. Patron Services – Tim McClelland, Patron Services Manager
   a. Function of the Ask desks and call center
   b. Note location of Volunteer Office

Conclusion of the tour
To: Boulder Public Library Commission

From: David Farnan, Library and Arts Director
       Jennifer Phares, Deputy Library Director

Date: Aug. 3, 2019

Subject: Resolution Concerning the Acceptance of Revenue from the Warner Charitable Trust and Background Information.

Boulder Public Library Commission
August 7, 2019
A Resolution Concerning the Acceptance of Revenue
From the Warner Charitable Trust

Whereas, the Warner Charitable Trust (hereinafter, “the trust”) has designated the Library Commission for the City of Boulder (hereinafter, “the Commission”) as the recipient of income in its trust agreement dated August 16th, 1965, and;

Whereas, according to the terms of the trust agreement, payments to recipients commenced in December 2005, and;

Whereas, the trust agreement specifies that said income payments are to be expended in equal parts for acquisition of books in the Children’s Section and the Adult Section of the Boulder Public Library, and;

Whereas, the Boulder Public Library has received a payment on behalf of the Commission in the amount of $6,247.06 on July 29, 2019.

Now, therefore, the Commission authorizes the Boulder Public Library Director to accept the income on behalf of the Commission and to expend said income for the purposes designated in the trust agreement.

BACKGROUND:
The Boulder Public Library receives a donation each year from the Warner Charitable Trust. As per the agreement, the contributions are divided into equal parts for the acquisition of books in the Children’s and Adult sections of the library. The expenditure of the funds must be exclusively applied for these purposes only and any funds not so expended are to be returned to the trust.

Alex H. Warner was a longtime Boulder educator, library supporter and activist for seniors and youth. The Warner Charitable Trust was established upon his death in May 1990 to support the library’s collection of children and adult materials for the community. Mr. Warner served as a library commissioner from 1969 to 1973 and later as a member of the Boulder Library Foundation. For more information about Mr. Warner, please read the attached articles and letters from the Carnegie Branch Library for Local History Archives.
August 7, 2019

Dear Warner Charitable Trust,

The Library Commission is grateful for your generous donation to the Boulder Public Library. Your continual financial support allows us to carry out the library’s mission and serve the community. Your donation is used to purchase much needed materials in the children’s and adult sections of the library.

The community is thankful for your generous donation and continuing the Warner’s legacy within the library.

2019 Boulder Public Library Commission

Tim O’Shea                Jane Sykes-Wilson

Juana Gomez               Joel Koenig            Steven Frost

“Books are the quietest and most constant of friends; they are the most accessible and wisest of counselors, and the most patient of teachers.”

— Charles W. Eliot
The meeting was called to order and O’Shea asked if there were any changes to the agenda. There was a nod of approval from the commission for this agenda.

Agenda Item 2: Public comment
None.

Agenda Item 3: Consent agenda
  a. Approval of May 8, 2019 Meeting Minutes: Koenig moved to approve these minutes, O’Shea seconded, and the motion was unanimously approved.

Agenda Item 4: Presentation: update on volunteer services
Kelsch presented alongside a slideshow overview of the progression and future of volunteer program goals (see handouts). Achieving goals of increased diversity and developing a robust volunteer program will help library staff feel more supported, raise community engagement, improve programs and services, and allow for an ever-more welcoming library space for Boulder’s increasingly diverse populations.

City-wide, Boulder will be working with volunteers in a more systematic way with a structured volunteer process (online application development, tracking, appreciation events).

Kelsch reported statistics on growth: 43% increase in volunteers and 30% increase in volunteer hours from 2016-2019. Groundwork laid for teen involvement and further volunteer leadership (volunteer-led training, book sales, and homebound delivery).

City-wide volunteer cooperative activity began 3 years ago resulting in the achievement of Service Enterprise certification which spurred on strategic plan across the city (risk/release form, volunteer handbook, appreciation events, replacement of spreadsheets with the new volunteer management system).

Highlighted achievements include the fact that Library volunteers record 20% more hours than volunteers in other city departments. 1,100 volunteers donated 23,765 hours in service with an in-kind value of $636,400.

Kelsch provided a glimpse of the new website for the volunteer cooperative: “Count Me in Boulder.” This foundational tool incorporates calendaring and can track hours and applications. Upcoming opportunities with Summer of Discovery and the
Jaipur Literature Festival (JLF). Kelsch will be onboarding a part-time temporary staff member to support JLF and some elements of the volunteer management system.

Having served as a volunteer himself for many years, Koenig appreciates Kelsch’s efforts as viewed from an “inside” perspective. Kelsch noted that the new system will present recruitment opportunities as it should allow more time for outreach.

O’Shea wondered about Kelsch’s involvement in building this new management system; Kelsch relayed that she became a core member of the City’s volunteer cooperative this year and was involved in the discussions about needs and wants.

O’Shea asked about feedback received so far – Kelsch noted that staff like the ease of features like mass-email communications. She also noted speaking to the Teen Services Librarian who reported that teen patrons are enjoying the new system and consider it a step up from the previous method.

O’Shea, considering the volunteers’ assisting role to staff, wondered whether it would be possible for “volunteers [to] replace staff.” Kelsch: it’s a rare volunteer that wants to take on the “whole ball of wax;” the flexibility inherent in the role means that volunteers enhance programming, but they are not in a place to replace staff.

Kelsch noted the affinity for the library as evidenced by the commitment of hours given by library volunteers. BoulderReads and Homebound Delivery are two programs that O’Shea pointed out as engaging across community in valuable ways.

O’Shea questioned demographics; Kelsch had no hard data but has observed a large contingent of retired people.

Koenig pondered increasing the volunteer numbers and Kelsch noted opportunities with this during CSED week and with the bookstore.

The group thanked Kelsch.

**Agenda Item 5: Approve new Library Commission public comment guidelines**

[0:40:15 Audio min.]

Koenig moved to adopt the public comment guidelines as drafted. Frost seconded, and the motion passed unanimously. O’Shea appreciated the efforts of Gomez and Phares during the refinement of this document.

**Agenda Item 6: Discussion: Library Commission recess for July**

[0:43:10 Audio min.]

With annual retreat having occurred in March, commission is positioned to forgo the July meeting. As there are members that will be out of town or otherwise occupied, O’Shea moved to have a commission recess in July and to reconvene in August 2019. Koenig seconded and this motion was unanimously approved.

**Agenda Item 7: Library Commission Update**

[0:49:00 Audio min.]

a. Items from Commission

i. Commissioner update on outreach to stakeholders – County Commissioners currently reviewing the ~720 signatures gathered by petitioning efforts of the Library Champions (who have recently hired a campaign manager). Funding poll results created a “ripple” across City Council, with the May 7th council meeting indicating pushback around the validity of the poll. Discussion continued at the May 14th meeting around ballot initiatives where it became clear that council deemed the issue as “not attractive to put out in a public forum vote.” Council Member Yates indicated that current council climate holds 5 votes to “opt out,” creating a “donut district.” City Attorney Tom Carr and City Manager Jane Brautigam indicated that city staff would encourage City Council to opt out (generally, City Council follows staff direction). Option to hold the petition results for later re-activation and create a working group. Gomez, Teter, and O’Shea have spoken with Council Member Young, Mayor Jones, and Council Member Brockett and report that there still appears to be confusion around what a district would represent. Council Member Young’s feedback was helpful. Mayor Jones felt that the petition “forced the hand with City Council,” not allowing enough time for a measured decision. Brockett has been an advocate for library districting. Planning to meet with Councilman Weaver tomorrow. Champions spoke with Patrick Sweeney who was favorable to the idea of a 2020 election despite
the increased workload and funding need.

Farman noted that another poll is to be conducted in June; the results are planned for a July 23rd presentation to council. Action on the petition would likely be necessary at the start of August. Koenig noted his confusion with the inquisition into the original pollster whose firm has national recognition for reliability. Farman noted that the individual currently going through the hiring process has very different manner of inquiry from the former, but Farman finds him “credible.” Koenig expressed concern about competing with presidential election in 2020, though he understands the need. Koenig: positive momentum of library advocacy that has been gained might dissipate.

ii. Alpine Balsam update

b. Boulder Library Foundation update – Sykes Wilson reported that BLF kicked off a capital fundraising campaign for the north Boulder branch library, “Building Beyond Books,” by hosting a dinner for ~45 potential donors. She noted that WORKac presented an energizing session. BLF’s follow-up meeting indicated some pledges from private parties to assist in getting the word out. New website launched and logo is public. BLF will be in recess for June and July.

c. Responses to patron emails from the Library Commission


e. Backstage tour of Main Library for commission – planned for August meeting, at 4:30PM (to be confirmed ahead of the meeting).

Agenda Item 8: Library and Arts Director’s Report [1:22:15 Audio min.]

a. Main Library restroom renovation officially began on May 30th and planned to conclude July 25th. More information at the following link: https://boulderlibrary.org/featured/restrooms-closed-for-renovation/. No major complaints yet about the temporary closure. Patrons observed reading the informational displays.

b. North Boulder branch library project – Farman reported that the last official community engagement session drew over 60 attendees. The newest architectural model is on display in the Canyon Gallery until June 9th. The site review process is expected to take up to 6 months. The project team plans an updated cost analysis in fall 2019.

Agenda Item 9: Adjournment [1:32:19 Audio min.]

There being no further business to come before the commission at this time, the meeting was adjourned.

Date, time, and location of next meeting:

The next Library Commission meeting will be at 6 p.m. on Wednesday, August 7, 2019, in the Canyon Meeting Room at the Main Library, 1001 Arapahoe Ave., Boulder, CO 80302.

APPROVED BY:       ATTESTED:

_________________________________________   ________________________________________
Board Chair       Board Secretary

_________________________________________   ________________________________________
Date        Date
The list below is a proposed, tentative schedule for matters that staff will bring for the Library Commission’s consideration in 2019-2020.

<table>
<thead>
<tr>
<th>DATE</th>
<th>DISCUSSION TOPICS</th>
<th>MEETING LOCATION</th>
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<tbody>
<tr>
<td>August 7, 2019</td>
<td>• Review and approve updates to the Collection Development Policy (2016)</td>
<td>Main Library, Canyon Meeting Room</td>
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<td>• Review Photography and Video Recording policy (2014)</td>
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<tr>
<td>September 4, 2019</td>
<td>• Approve any recommended changes to Photography and Video Recording policy</td>
<td>Main Library, Canyon Meeting Room</td>
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<td>• Review examples of Data Disposal Policies and determine if a new policy is</td>
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<td>required or the information can be added to the Privacy policy.</td>
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<td>October 2, 2019</td>
<td>• Approve any changes to Privacy and Security Camera Policies</td>
<td>George Reynolds Branch Library</td>
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<td></td>
<td>• Review Meeting Room and Study Room Policy (2016)</td>
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<td>November 6, 2019</td>
<td>• Approve any recommended changes to Meeting Room and Study Room Policy</td>
<td>Main Library, Canyon Meeting Room</td>
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<td>• Summarize and review progress on Master Plan goals</td>
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<td></td>
<td>• Update Library Commission workplan for 2020</td>
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<tr>
<td>December 4, 2019</td>
<td>• Update Library Commission workplan for 2020</td>
<td>Main Library, Canyon Meeting Room</td>
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<td>January 2020</td>
<td>• Review sponsorship of programs and events policy (2016)</td>
<td>TBD</td>
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<td>February 2020</td>
<td>• Approve any recommended changes to Sponsorship of Programs and Events Policy</td>
<td>TBD</td>
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<td>March 2020</td>
<td>• Review Canyon Theater and Gallery terms of use and rental policy (2016)</td>
<td>TBD</td>
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<td>Month</td>
<td>Events</td>
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<td>April 2020</td>
<td>• Approve any changes to the Canyon Theater and Gallery terms of use and rental policy</td>
<td>TBD</td>
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| May 2020   | • Review BLDG 61 Makerspace policy  
• Check in about creating an Inclusivity Statement or Policy | TBD                  |
| June 2020  | • Approve any recommended changes to BLDG 61 Makerspace policy | TBD                  |
| July 2020  | •                                                                                           |                      |
| August 2020| •                                                                                           |                      |
| September 2020|                                              |                      |
| October 2020| •                                                                                           |                      |
| November 2020|                                              |                      |
| December 2020|                                             |                      |
BACKGROUND AND POLICY UPDATE

The Boulder Public Library (BPL) Collection Development Policy was revised 3 years ago and approved by the Library Commission on August 3, 2016. The policy was intentionally written to be broad and general rather than granular or specific so that it is adaptable to frequent changes with collection formats and development practices. Staff reviewed the policy and updated the Selection section to better manage the Suggest A Purchase service. No other updates to the Collection Development Policy are necessary. See updated text in red font below.

Responsibility for materials selection for the Boulder Public Library rests with the director of the City of Boulder Library and Arts Department, who entrusts to professional staff the responsibilities of selecting and deselecting materials. Community requests and recommendations are welcomed and are subject to the same selection criteria as any other item added to the collection. The library permits 50 requests, per patron each year, with a limit of five active requests at one time. Addition of any material to the Library’s collection does not represent an endorsement of any theory, idea, or policy contained therein. When developing the library collection, staff uses their training, knowledge and expertise along with the following general consideration for selecting materials for all of the Library’s collections:...

REQUEST PROCESS

The Integrated Library System (i.e. patron database and library catalog) tracks patron requests and will automatically alert them when they have five active requests. The message patrons receive is:

Materials Request Result

You’ve already reached your maximum limit of 5 requests open at one time. Once we have processed your existing requests, you’ll be able to submit again. To check the status of your current requests, visit your account.

To better inform patrons about the parameters for purchasing materials, the request submission page (which is viewable by patrons who are logged into their library account) will be updated to include the following:

Materials Request
Thank you for requesting materials for the library.

Before submitting a SUGGEST A PURCHASE request, please check the library catalog and Prospector to see if the item is already available to borrow or place on hold.

Library staff evaluates all requests according to the Collection Development Policy. Please make note of the following:

- Older published works and items of specialized interest are generally not purchased. These materials may be available through Prospector, Mobius, or Inter Library Loan.
- Popular, current new release books and movies are ordered in advance by staff and don’t require special requests (e.g. Grisham’s newest title, Spielberg’s latest movie).
- New movie releases that are not scheduled for publication within 6 months or more will not be ordered until the DVD is issued.
- Items published outside the U.S. may be considered for purchase after they are published and distributed in the U.S.

PURPOSE OF THE POLICY UPDATE

Evaluating individual patron purchase requests is a detailed, multi-step and time-consuming process for staff. Many requests are submitted with incomplete information, erroneous titles or authors, are already owned by the library or available in Prospector, are for films that are currently playing in theaters and will not be released on DVD for months, years, or ever (e.g.: Netflix or Amazon shows), etc. The new recommended limits for requests (50 per patron per year, 5 active requests at one time) will enable staff to better manage the volume of requests, administer the service in a more fair and equitable manner, and evaluate and process the requests in a timely manner. Most patrons will not reach the recommended limits.

These recommended limits are aligned with other Colorado public libraries’ annual patron purchase requests. See below for purchase request limits of other libraries.

- Anythink Libraries: 60 requests per patron, annually
- Mamie Doud Eisenhower Public Library, Broomfield: 50 requests per patron, annually
- Denver Public Library: 30 requests per patron, annually
- Douglas County Public Library District: 7 requests per patron, weekly*
- High Plains Public Library District: 12 requests per patron, annually

*DCPL has a significantly larger collections budget than most libraries.

QUESTIONS FOR THE LIBRARY COMMISSION

1. Does the commission have any questions or input about the policy update?
2. Will the commission consider a motion to approve the recommended policy change?
Date: Aug. 2, 2019
To: Boulder Library Commission
From: David Farnan, Library and Arts Director
        Jennifer Phares, Deputy Library Director
Subject: Review of draft updates to the Photography and Video Recording Policy

BACKGROUND

The current Photography and Video Recording Policy was last updated in 2014. Keeping with the Master Plan Goal in the Organizational Readiness Goal to review policies every three years, staff and Senior Assistant City Attorney Janet Michels reviewed and updated the policy (Attachment A.) Recommended changes were made to the language to make it consistent in style and voice of other library policies and to make it inclusive. Staff requests the Library Commission’s review and comment on these changes.

If the commission agrees with staff recommended changes, the commission may make a motion and vote to approve the updates during the Aug. 7, 2019 meeting. If the commission recommends additional changes, staff will incorporate the commission’s input and submit another draft for approval at the Sept. 4, 2019 Library Commission meeting.

QUESTIONS FOR COMMISSION

1. Does the commission have any questions or additional changes to recommend?

2. Will the commission make a motion to approve the policy as amended by staff or consider additional changes for approval at the Sept. 4, 2019 meeting?
Photography and Video Recording Policy

Approved by the Library Commission on Sept. 1, 2019.

As a public library, our top priority is providing library services to the community. As far as photography in public buildings or library facilities, generally, public buildings are subject to similar rules associated with a sidewalk or a public park, meaning that there are few restrictions that can be placed on a photographer when they wish to take photos or video in open, public areas of a facility. That being said, we library staff members have the right to impose certain time, place, or manner restrictions for safety reasons and for continuous library operations.

Visitors may take casual photographs or video recordings in the library. The uses of additional equipment – such as tripods or lighting – are not permitted because of safety, liability and other issues, unless previously authorized by library leadership. Library staff members may stop any photography or video recording that appears to interfere with the library’s ability to conduct business, or that compromises public safety or security.

We ask that photographers/videographers are asked to be respectful of other library users and to observe the following:

- Refrain from disturbing other library users (examples: using tripods or flash photography).
- Be respectful of families and children.
- Not allowed to take photos/video of specific, copyrighted (or otherwise protected) materials for the purpose of redistribution is not permitted.
- Not allowed to take photos/video in non-public areas (restrooms or staff only areas) is not permitted unless given consent by staff to do so.
- Members of the media are asked to notify should check-in with the library’s communication specialist or administrative staff prior to or upon entering the library to alert staff of the intent to photograph or video inside the library. When possible, facility staff in the facility will be notified in advance to avoid potential interruption of library services and operations.

Please note that Boulder Public Library staff often engages in may photographing and recording programs and events for our own library publicity and promotional purposes. Library staff will make every effort to notify members of the public when photography and video recording is taking place, and any patrons who do not want to be photographed or recorded will be respected.
Interesting Upcoming Dates (from ALA Website)

Library Card Sign-up Month - September

September is Library Card Sign-Up Month - a time when the American Library Association and libraries across the country remind parents that the most important school supply of all is @ your library® - it's your library card. September was first so designated in 1988, as a continuation of a national campaign launched the previous year. The name of the 2016 Honorary Chairperson as well as free promotional tools (PSA, banners for use with social media, etc) featuring the 2016 Honorary Chairperson will be available at the official page, September is Library Card Sign-up Month (see Library Card Sign-Up Month History for names of prior Honorary Chairpersons/Spokespersons).

Banned Books Week - September 22-28, 2019; September 27 - October 3, 2020

Banned Books Week, an annual celebration of the freedom to read since 1982, is observed the last week of September. Each year, librarians, booksellers, teachers and countless others take this opportunity to highlight the importance of intellectual freedom and remind us not to take this precious democratic freedom for granted. Contact ALA's Office for Intellectual Freedom (OIF) with questions.

Banned Websites Awareness Day - Wednesday of Banned Books Week

In an extension of the observance of Banned Books Week, the American Association of School Librarians (AASL) designated Wednesday, September 28, 2011, as the first annual Banned Websites Awareness Day. By doing so, it's AASL's hope to bring attention to the overly aggressive filtering of educational and social websites used by students and educators. Contact ALA's American Association of School Librarians (AASL, a division of ALA) with questions.
1. Items from Commission (verbal)
   a. CALCON Panel Update (Tim)
   b. Update on the status of Library Champions’ efforts (Juana)
   c. We commend the library administration for their efforts in recruiting Latino staff. At their insistence, the City’s HR department has agreed to a pay bump for fluent Spanish speakers.

2. BLF Update (verbal)
   a. The BLF is on Summer Recess

3. Updates from Commissioners Representing the Commission in other Venues (verbal)
   a. At the REFORMA meeting that Boulder hosted last month, it was brought up that they would like to see Boulder library staff become members and participate. (REFORMA, National Association to Promote Library and Information Services to Latinos and Spanish Speakers)

4. Update on Emails & Phone Calls to Library Commission

   From: mjwynne [mailto:mjpwynne@gmail.com]
   Sent: Wednesday, June 12, 2019 3:07 PM
   To: 'FarnanD@boulderlibrary.org.'
   Cc: 'StevenEFrost@gmail.com'; 'jesykeswilson@gmail.com'; 'joelkoe44@gmail.com'; 'juana@lawrenceandgomez.com'; 'tim@engagcolorado.com'
   Subject: Library Commission

   Is there senior representation on this Committee? If not there should be from the general Boulder City population. Only Jane Sykes Wilson of the Commission indicates that she is a library user. The others are focused on their business qualifications.

   What time is the meeting on August 7th?
   I assume it is open to the public since most city meetings are?
I was very disappointed today to take current magazines to the Meadows Library only to be told that none of the libraries in Boulder city take magazines to be recycled to other patrons.

I'd like to suggest this be reinstated as it is better to offer to other patrons than send to the recycle.

Madelyn Wynne - resident since 1970

Hello, Ms. Wynne,

Our apologies for the delay in responding. From our meeting on the first week of June through July, the Commission takes a short break and many of us leave town for a few weeks.

To answer your questions:

Yes, one of our members is 77 years old (Joel Koenig), so there is a senior in the Commission. I am almost 60 and will be a senior on my last year on that board.

We are all avid library users, therefore our interest in participating in the Commission. One of us, Steven Frost, teaches the fabric arts classes in the maker space, as he mentions in his biographical notes. His immersion in the workings of the library and the many hours he spends there led him to apply for the position on the Commission that became available this past year. The rest of us have raised our children at story hour, borrow books, use meeting spaces, participate in numerous programs, drink coffee at Seeds, and volunteer shelving books and in other capacities at the main library and its branches.

Our meeting on August 7th (and generally on the first Wednesday of the month) will start at 6 pm in the Canyon Meeting Room behind the security desk near the Canyon Theater. We look forward to seeing you there. Public participation is on the agenda close to the start of the meeting. You can sign up to speak for three minutes ten minutes before we start.

Library staff will have a more thorough answer to this question. From a Commissioner's perspective, the magazine exchange at the Meadows Branch, convenient as it was for you, me, and others, detracted staff time from the librarians' main mission. The Safeway store at the Meadows Shopping Center might still have a magazine exchange.

Best regards,

Juana Gomez,
Vice-Chair of the Boulder Library Commission
MAIN LIBRARY RESTROOM RENOVATION

Restroom renovation at Main continues. During June a public display outlining the restroom plans and the motivation and rationale behind the project, and an interactive public engagement opportunity, was presented on the Arapahoe ramp of the Main Library. The feedback received in response to the display was largely constructive; it garnered positive and meaningful responses and helped to spur community conversation about the project. The comment cards received are Attachment A. The public exhibit (minus the interactive piece) is still available on the ramp leading to the Canyon Gallery from the Bridge, and can be found on the project website https://boulderlibrary.org/featured/restrooms-closed-for-renovation/.

Staff was prepped for the restrooms to re-open with the FAQ (reviewed by the commission) and were invited to discuss this project in detail at a staff dialog session in May. Approximately 35 staff members attended the session which sparked good and thoughtful conversation and provided new perspective. Staff members also had the opportunity to speak one-on-one with colleagues who volunteered as discussion partners and received the invitation to partake in small group conversation to speak with a member of Boulder’s transgendered community about what this project means to them.

Staff ambassadors will be on-hand when the new restrooms open, and the public will be able to submit comments or questions through an online form. The library security team will do more frequent walk-throughs of the new facilities to ensure that behavior is compliant with the library rules of conduct. Custodial staff will increase restroom checks to ensure that restrooms stay clean and well stocked. In addition to diligently enforcing behavioral expectations, management staff will be available to address questions and concerns that we may receive from patrons.

Some unexpected conditions found during demolition resulted in construction delays and required additional work with structural elements in ductwork, electrical and plumbing. Construction is expected to last until the middle of August.

NORTH BOULDER BRANCH LIBRARY PROJECT

The public art selection process for the new library is nearly concluded. The Request for Qualifications (RFQ) call for entrants was opened in March and applications were due in April. The NoBo Library Public Art Selection Panel and Technical Review Committee reviewed applications and asked five semifinalists to develop site specific proposals. The semifinalists presented their proposals to the art selection panel and answered questions on July 25th. Semifinalists included: Sam Falls, Daily Tous Les Jours, Joel Swanson, Atlas Lab / Kimberly Garza, and Patrick Marold.

Members of the public art selection panel are currently considering their final decision and will make a recommendation to the Arts Commission at its August 21st meeting. The selected finalist will then be notified, will engage in contracting with the city, and will become part of the project team to consult on the further development of and installation for the final art piece. Additional information can be found
on the website for the Office of Arts and Culture [https://boulderarts.org/public-art/in-progress/north-boulder-public-library/].

The project team has been working diligently to finalize the site review packet for submission, which was officially accepted by Planning and Development Services (P&DS) on July 29, 2019. The site review submission will be publicly posted to the Development Review website and can be found with case number LUR2019-00043. The site review process is expected to take up to 6 months, and a public hearing before the Planning Board will likely occur in the fall 2019. The project team anticipates doing an updated cost analysis for the project this fall once the project team is guided by P&DS staff comments and any related design changes arising from the site review process.

A feature article and accompanying podcast highlighting the north Boulder branch library project was recently published in BLDRFly, a newer publication. It can be found here: [https://bldrfly.com/news/2019/07/18/the-multidimensional-vision-behind-the-north-boulder-libraries-design/].

CIVIC AREA RESTROOM PROJECT

The Parks and Recreation Department will install an outdoor public restroom on the grass strip south of loading dock area behind the Main Library north building (Attachment B). The project scheduled to begin the end of July 2019 with completion by end of September 2019.

The 360 sq. ft. restroom will provide men’s and women’s lavatories that will be open the same hours as city parks and functional year-round. The restroom is conveniently located for the Civic Area and path users and is expected to reduce the impact to and use of library’s bathroom. During construction, there may be some minor disruptions to the paths. Fencing and signs will be in placed around the construction area and most of the building materials will be stored offsite.

5TH ANNUAL ZEE JAIPUR LITERATURE FESTIVAL

JLF Colorado returns to Boulder Public Library September 21-22. A few of the guest authors include:

- **Chike Frankie Edozien**, a Nigerian-American writer and journalist who writes for the *New York Post* and is most noted for his 2017 memoir *Lives of Great Men: Living and Loving as an African Gay Man*.
- **Ruchira Gupta**, an Indian sex trafficking abolitionist, journalist and activist.
- **Dr. Izzeldin Abuelaish, MD, MPH**, a Palestinian medical doctor who was born and raised in Jabalia Refugee Camp in the Gaza Strip.
- **Maaza Mengiste** Her debut novel, *Beneath the Lion’s Gaze*, was selected by the *Guardian* as one of the ten best contemporary African books. She was also a writer on the documentary project, *Girl Rising*.
- **David Heska Wanbli Weiden**, an enrolled member of the Sicangu Lakota nation, is Associate Professor of Native American Studies and Political Science at Metropolitan State University of Denver. He received the 2018 PEN America Writing for Justice Fellowship. His novel *Winter Counts* is forthcoming July 2020, as is the second book in the series, *Wounded Horse*. 
• **Sohaila Abdulali:** After surviving gang-rape at seventeen in Mumbai, Sohaila Abdulali was indignant about the deafening silence that followed and wrote a fiery piece about the perception of rape for a women’s magazine. Thirty years later, with no notice, her article reappeared and went viral in the wake of the 2012 fatal gang-rape in New Delhi, prompting her to write a *New York Times* op-ed about healing from rape that was widely circulated. Now, Abdulali has written *What We Talk About When We Talk About Rape*.

• **Mira Jacob** is the author and illustrator of *Good Talk: A Memoir in Conversations*. Her writing and drawings have appeared in *The New York Times, Electric Literature, Tin House, Literary Hub, Guernica, Vogue, the Telegraph*, and *Buzzfeed*, and she has a drawn column on *Shondaland*.

JLF Colorado is currently experiencing some financial challenges and asked in July to reduce the event to two days this year. We are very pleased that large JLF events, like the opening ceremony, will be moved to the second floor Skyscapes venue. These JLF-requested schedule changes delayed City of Boulder event approval, but a signed agreement was finalized in late July. BPL staff are excited to collaborate on JLF Year Five. In addition to hosting this event, we are coordinating youth and teen workshops, as well as the Saturday evening concert with local favorites, Los Chicos Malos. Please visit [jflitfest.org/colorado](http://jflitfest.org/colorado) for more info and to register for the event.

**2019 SUMMER OF DISCOVERY PROGRAM**

Our reading program for all ages wrapped up on July 31. We’re still collecting statistics and feedback, but it was a very successful year, matching and often out-pacing 2018 participation numbers. By late July, the completion rates had increased 19 percent over 2018! In addition to reading, the program encouraged participants to connect with each other and themselves by volunteering, going on outings around town and on trails, meditating and more. This year’s theme was “Inner and Outer Space” and participants enjoyed a wide range of programs that had patrons both looking within and up to the sky. A complete report of Summer of Discovery participation will be shared as soon as the data sets are complete.

**2020 LIBRARY CLOSURE SCHEDULE**

The 2020 Library closure schedule is Attachment C. Please let staff know if you have any questions.

**2019 Q2 PERFORMANCE MEASURES**

Low Flow toilets + waterless urinals. Ridiculous to flush pee away using potable H2O!

Yes, they will be efficient low flow toilets! There are no urinals as part of the design. We love our environment in Boulder & we're committed to taking care of it!
Q. Could you do paper towels & a compost basket? Hand dryers spread a lot of disease, since they don’t run hot enough to kill germs.

A. Both paper towels and a compost basket will be provided in the renovated restrooms. The hand dryers that will be provided are part of an innovative all-in-one touchless washbar that keeps the water in the sink basin, not on the user or on the floor, which can create an unhealthy restroom experience—this is a unique & innovative product!
A: I've been coming here for years. Women tend to need more space than men in the stalls and more toilets.

Also, the ventilation & smells need much better control. The current bathrooms are always funky & stuffy. I'm glad they are getting redone.

A: Temperature, ventilation, & "smell control" will all be much improved! Out with the old smells and IN with the nice, new and beautiful bathrooms!
This makes me so excited! I am a non-binary transgender person who's been a longtime patron of the library and I've not this makes me feel so welcomed. Thank you.

Also, (they/them)

ALL ARE WELCOME HERE.

We are Boulder together.
Q. Can we use paper towels, or will we need hand dryers?

A. Yes! We heard from a number of user groups that paper towels are a desired amenity—so we will be supplying paper towels as well as state-of-the-art hand dryers that blow water (and everything else) directly into the sink!
I love the new bathroom redesign, and all the info surrounding the choices that went into it. Thanks!

From the blueprints it looks like there is still a "men's" room on floor 2 and "women's" on floor 3 - is that correct?

If so, how does that sit into the efforts to escape the gender binary? Thanks!

The restrooms are being renovated to provide all patrons with a choice to use the restroom that best suits their needs. The design of both gender-specific and all-gender restrooms responds to community needs and creates an environment where all are welcome, and no one is excluded or discriminated against.
Q. How is the library going to make sure the new bathrooms are safe for all users?

A. Increased use and visibility of others in the common areas will deter unwanted or inappropriate behavior. Security personnel conducts regular patrols, including frequent restroom checks. All security personnel will have convenient access to inclusive restrooms. Users are asked to report behavior.
I notice there will be a "woman's bathroom," but no men only bathroom. Why? Are women so wimpy we need extra protection?ick! Stop patronizing us!

The first floor includes "All Gender" as well as women's restroom options. The second floor includes "All Gender" as well as men's restroom options. All options are being provided not to patronize anyone - but rather to provide the most flexibility to meet the functional needs of all users.
Es maravilloso que existan baños inclusivos. Un derecho de todos los personass

Muchas gracias por su apoyo positivo
I love it. I love it so much. I love the informative, objective, non-argumentative educational display explaining the decision. I love whoever brought this up as an important thing to consider and I love those who listened and supported. Thank you!

We love our community and do all that we can to listen to and support our patrons.
Will there be compost receptacles in the bathroom for paper towels?

Also, the toddler jump seats are THE BEST! Thank you for those.

Yes, compost bins will be located directly under the paper towel dispensers.

Restrooms will be very family friendly & include most things parents & caregivers asked for—we're excited to share with you.
you close a bathroom and only have 1 stall in the whole building?

The wait to poop was too long for one little boy and he had a major accident while in line.

We understand that young children have a harder time "holding it" than adults.

Please be aware that there are additional restroom facilities for families and children located conveniently in the children's library. We apologize for any inconvenience.
No question, just wanted to say I love the idea. I wish more places would do this, especially venues that sometimes host events attracting more of one gender than another. Nothing more pointless than one bathroom with a line.

We're all for efficiency!

We want to get in, get our business done & get back to exploring this library and this life. We (and our facilities) are here to serve!
This is so wonderful! Thank you for the redesign, & thank you for the elegant, informative way you're presenting it to us library users. I cannot overemphasise how happy this makes me. All the love!

Thank you for taking the time to review our work & thank you for your positive support. This project makes us happy too!
Can there be good smelling soap? Like lavender. Blue walls?

Thank you.

Oh! Good smelling soap sounds like a nice touch. Our custodial company provides supplies like soap—we'll check in with them to see what's possible.

Thanks for the suggestion!

P.S. The walls will be colorful & beautiful.
How will the seats work?

That is, will those that prefer/need to sit have to pull down the seat in order to do so each time or will these be robot seats?

There will be no robotic seats. Just as you would in any restroom facility, we ask that users raise or lower the seats as necessary for their use. Single user restrooms are ubiquitous and work the same way. Please use your manners and respect others' use of this public space.
Just wanted to say that I love this! Thanks for making the library more inclusive and safer for everyone.

We love it too! We feel strongly that this is a step in the right direction to better accommodating the needs of all our users. Thanks for the support!
Great new lavatories!

Thank you for your support!

#librariesareforeveryone
# 2020 Library Closure Schedule

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Date in 2020</th>
<th>Location Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>Wednesday, January 1</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Martin Luther King, Jr.</td>
<td>Monday, January 20</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presidents’ Day</td>
<td>Monday, February 17</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday, May 25</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Saturday, July 4</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Monday, September 7</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Staff Training Day</td>
<td>Friday, October 16</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Veterans Day (observed)</td>
<td>Wednesday, November 11</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Thanksgiving Day</td>
<td>Thursday, November 26</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Christmas Eve</td>
<td>Thursday, December 24</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>Christmas Day</td>
<td>Friday, December 25</td>
<td>All locations closed.</td>
</tr>
<tr>
<td>New Year’s Eve</td>
<td>Thursday, December 31</td>
<td>All locations closed.</td>
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</tbody>
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