Meeting date: Wednesday, Dec. 4, 2019
Location: Main Library Canyon Meeting Room
Meeting start time: 6 p.m. (Note: There is no access to the building after 8 p.m.)

1. Reminder: Commissioners please log monthly volunteer hours in Count Me In Boulder

2. Approval of agenda

3. Public comment – commission chair will introduce public comment parameters.

4. Consent agenda
   a. Approval of Oct. 2, 2019 minutes
   b. Approval of Nov. 6, 2019 minutes

5. Discuss priorities for annual letter to City Council

6. Library Commission update
   a. Interesting upcoming dates from ALA website
   b. Items from commission (verbal)
      i. Ongoing outreach efforts (Gomez/O’Shea)
         • Outreach to council members & candidates
      ii. Discussion of City budget / Library budget 2020 and beyond
   c. Updates from commissioners representing the Commission in other venues (verbal)
      a. Boulder Library Foundation (BLF) update (Sykes Wilson/Koenig)
      b. Alpine Balsam update
   d. Update on emails and phone calls to Library Commission

7. Library and Arts Director’s Report
   a. Main Library Restroom Renovation project
   b. North Boulder branch library project

8. Adjournment

2019 Library Commissioners
Tim O’Shea                Juana Gomez              Joel Koenig               Jane Sykes Wilson          Steven Frost
<table>
<thead>
<tr>
<th>Name of Board/ Commission:</th>
<th>Library Commission</th>
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<tbody>
<tr>
<td>Date of Meeting:</td>
<td>October 2, 2019 at the George Reynolds Branch Public Library, 3595 Table Mesa Dr.</td>
</tr>
<tr>
<td>Contact information preparing summary:</td>
<td>Celia Seaton, 303-441-3106</td>
</tr>
<tr>
<td>Commission members present:</td>
<td>Jane Sykes Wilson, Steven Frost, Juana Gomez</td>
</tr>
<tr>
<td>Commission members not present:</td>
<td>Tim O’Shea, Joel Koenig</td>
</tr>
</tbody>
</table>
| Library staff present:     | David Farnan, Director of Library & Arts  
                             Jennifer Phares, Deputy Library Director  
                             Celia Seaton, Administrative Specialist |
| City staff present:        | None |
| Members of the public present: | None |
| Type of Meeting:           | Regular |

**Agenda Item 1: Call to order and approval of agenda**

The meeting was called to order and Gomez, acting as chair, asked if there were any changes to the agenda. Farnan noted an additional discussion item under Item 8 regarding an article about e-books. There was a nod of approval from the commission for this agenda.

**Agenda Item 2: Public comment**

None.

**Agenda Item 3: Consent agenda**

a. Approval of September 2019 Meeting Minutes: Gomez asked for comments/additions. She noted a typo needing correction. Frost moved to approve these minutes as amended. Sykes Wilson seconded, and the motion was unanimously approved.

b. Update on revision of Privacy Policy – staff noted the tracked changes from Michels. Gomez, relaying another question from Koenig: do patrons get notified that someone wants their history? Staff replied that only a judge can be granted this request. If authorities request this history, would library alert patron? Farnan doesn’t believe there is any such mechanism in place, but no gag order exists that would prevent reaching out to the patron. Gomez
recommends adding: “patrons may opt to use these following features…” for the optional library account features. Frost: is it implicit in borrowing that it applies to Overdrive, Hoopla, Kanopy, and other 3rd party vendors (who all have their own policies)? Staff and CAO review these 3rd party contracts. Staff can add a clause that discloses information about 3rd party databases.

Sykes Wilson moved to approve the Privacy Policy with addition of the above-mentioned sentence. Frost seconded, and the motion passed unanimously.

c. Review staff recommended updates to the Meeting Room and Study Room Policies which have not yet been reviewed by CAO. Sykes Wilson wondered about the success of requesting that appropriate groups specify “not a library sponsored event” on their fliers. Farman replied that this has worked, overall. Frost noted a typo.

Gomez wondered about how the limitation of four hours was established. Staff unsure of the impetus; open to suggestion. Goal is always to make it the most convenient for the public use. Sykes Wilson suggested increasing the number of allowed hours in a month. Gomez asked about the saturation rate of the room occupancy; Farman believes it is around 67% occupancy with goal of around 80%. Phares will consult with CAO and bring back the hard data on the occupancy rates. Staff will be consulted regarding monthly limitations and any potential technical restrictions.

Gomez wondered about adding a clause that the adult signing up youth organization is present “during the scheduled meeting,” not just during the reservation. Discussion of opening the reservation of rooms to those 14 and older. Sykes Wilson, Gomez, and Frost all encouraged lowering the age to 14, as long as it does not present any impediment to staff.

Gomez wondered about encouraging people to use recyclable/compostable items for their refreshments; Phares will look into the City policy about this.

Gomez suggested adding “for safety” as reasoning for the maximum capacity postings.

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**Agenda Item 5: Review, input, and approval of the 2020 Library Commissioner application questions and job description**

The group discussed the documents provided in packet which already incorporated Gomez’s suggested placement of the bylaws portion.

Gomez relayed Koenig’s comments on the questionnaire. Seaton will inquire with the Clerk’s Office whether the first four questions can be modified (to include “community organizations” for #1 and to replace “Board” with “Commission” for #2). Pertaining to #6 and #8, both Gomez and Koenig wondered whether it would be instructive or destructive to specifically note district; they instead recommend “library funding.” Sykes Wilson and Frost agreed, suggesting “proposed future library funding options.” Sykes Wilson noted the importance of determining whether or not a candidate has a baseline knowledge of this issue.

Frost suggested including a link by the job description that points to archive of past minutes.

Gomez proposed striking “manage” in favor of “consider” for #8. Sykes Wilson agreed with this adjustment.

Gomez noted the similarity between #1 and #5, recommending that #5 be stricken if it is in the commission’s purview to modify #1.

Gomez and Frost found issue with the tone of #9 and favor a shift away from language of a “problem” to a more general inquiry about inclusivity in library environment. Frost volunteered to draft a replacement question.

On p. 19 of the packet, FAQ: In “other” as opposed to “some” jurisdictions. Also, strike last sentence. Last paragraph, strike “very political positions” in favor of “These positions require a depth and breadth of issues…”

Seaton will incorporate the discussed changes to the 2020 Library Commissioner application and send to Frost who volunteered to draft a revision of #9.
Agenda Item 6: Discuss priorities for annual letter to City Council

Gomez noted future priorities as library funding, with a specific focus on new north Boulder branch and funding the capital construction. Commission noted one of the negotiating points promised for withdrawal of petition being public discussion of library funding.

Gomez, in collaboration with O’Shea, will draft a document to be circulated and discussed at the next meeting.

Agenda Item 7: Library Commission Update

a. Interesting upcoming dates from ALA website (see packet).

b. Items from Commission
   i. Update on the status of Library Champion’s efforts (Gomez/O’Shea)
      - Outreach to council candidates – Celani just withdrew. Would be helpful for a commissioner to connect with Dolan. Frost spoke with Cure who seemed sympathetic to library issues. McIntyre and McCord likewise supportive of library’s platform. Commissioners have yet to hear back from candidates Wallach, Swetlik or Joseph. Yates and Julca unsupportive of library district possibility – both feel that library funding is contingent upon other issues. Gomez noted upcoming candidate forum she plans to attend on Oct. 5th.
      - Sept. 30th budget event at Main by Boulder Library Champions, led by Joni Teter who has done an “amazing job dissecting the City budget” (Gomez).
   ii. Discussion of City budget / Library budget 2020 and beyond – after receiving an email from city finance department that clarified some ambiguities, the apprehension from commission memo item 1b was deemed incorrect.
   iii. Uptick in interest on Gunbarrel branch – emails to council from Gunbarrel residents requesting action on a branch seem to have increased this momentum. Farnan believes this began as a discussion on NextDoor that resulted in emails sent to City Council. Farnan does not believe this is an issue for 2020 as it was not discussed at the first reading of the budget that took place the previous night at the council meeting. He predicts this perhaps planned for the 2022 table.
   iv. Colorado Association of Libraries (CALCON) Conference 2019 – O’Shea represented BPL on the Panel on Strengthening Local Relations: Library Leadership & Government Officials. Organized by Crystal Schimpf of Colorado State Library. Other panelists included Director of Lake County Public Library Brena Smith and Pikes Peak Library District Former Trustee Kathleen Owings. Farnan and Phares, both in attendance, noted that O’Shea did a “great” job with fruitful discussion and response to query.
   v. Alpine Balsam update – Gomez noted that this can be removed from the foreseeable agenda. Staff directed to look into zoning regulations which caused community uproar. Massive disinformation campaign by public to sway Alpine Balsam project. On a smaller scale, Farnan noted the similar north Boulder library branch disinformation around parking and the need for a road.

c. Boulder Library Foundation update – Sykes Wilson reported that BLF retreat next Saturday will look at “bigger picture” strategic planning. The first donation to kick off the capital campaign was made ($6,000). Farnan reports a tentative marketing campaign in next few months – focused on north Boulder funding. On behalf of BLF, Farnan floated the idea of whether commission would be willing to provide name recognition around the north Boulder branch and Main bathrooms for a donor who provides “significant bite off the identified gap.” Gomez thinks naming buildings and wings and such is a good thing - however, she is leery of any blanket response: “public funding is essential to keep the public in public library. Once we start getting corporate, it’s uncomfortable.” Farnan clarified that anything corporate would require more steps through City Manager and CAO.

d. Updates from commissioners representing the commission in other venues – BookRich Environment event – Sykes Wilson represented and “loved it.”

e. Update on emails and phone calls to Library Commission – in packet.
## Agenda Item 8: Library and Arts Director’s Report

- **Main Library restroom renovation project** – Farnan noted that gender specific restrooms opened yesterday – couple weeks more for the debut of gender inclusive facilities.

- **North Boulder branch library project**

- **Pilot Program Information: Community Court** – Farnan has requested a complete prospectus on this tentative project; he seeks consultation with commission. He favors a venture which can break down barriers and provide counselling/assistance to those in need. He would oppose heavy security/armed guard. He believes intent is to provide better respect and service to disenfranchised folks. Frost favorable toward this idea; he would be interested in hearing about the impact to the library staff, especially those at the front-line.

- **Recap of 5th Annual Zee Jaipur Literature Festival** – Farnan reported “amazing content” from another successful event. Music was “phenomenal.” Suspects participation level to previous years.

- **Follow up on 2020 Library Recommended Budget** – staff reported a “pretty innocuous” first reading with many “balls [still] in the air.” Transportation, homelessness, and funding for north Boulder library are topics to be discussed in second reading. Municipal door project was the only discussed excision in the first reading. Farnan reported a third reading as very likely.

- **E-books article in Denver Post regarding circulation data** – https://www.denverpost.com/2019/09/24/denver-library-ebook-waitlist-publishers/. Farnan reports BPL’s physical materials at a 16% increase, electronic materials at a 58% increase. Thus, e-books apparently not negatively impacting physical material borrowing in Boulder. Farnan notes that this article does point to an issue of exorbitant prices for e-books for libraries. He explained the leasing model for e-books; Macmillan is first publisher to introduce restrictions on new books whereby purchasers may only receive a singular copy for the first six months of a book’s release. Farnan noted this recent action as “totally contrary to best business practices” – many groups will be calling for a boycott of Macmillan Publishers. Sykes Wilson sees the ensuing lending congestion as a potential impediment for “children who would [otherwise] become readers for life.” An upcoming alert will link patrons to this information.

## Agenda Item 9: Adjournment

There being no further business to come before the commission at this time, the meeting was adjourned.

### Date, time, and location of next meeting:

The next Library Commission meeting will be at 6 p.m. on Wednesday, November 6, 2019, in the Canyon Meeting Room at the Main Library, 1001 Arapahoe Ave., Boulder, CO 80302.
### CITY OF BOULDER
BOULDER, COLORADO

**BOARDS AND COMMISSIONS MEETING MINUTES**

<table>
<thead>
<tr>
<th>Name of Board/ Commission:</th>
<th>Library Commission</th>
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<tbody>
<tr>
<td>Date of Meeting:</td>
<td>November 6, 2019 at the Main Boulder Public Library, 1001 Arapahoe Ave.</td>
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<tr>
<td>Contact information preparing summary:</td>
<td>Celia Seaton, 303-441-3106</td>
</tr>
<tr>
<td>Commission members present:</td>
<td>Tim O’Shea, Joel Koenig, Steven Frost, Juana Gomez</td>
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<tr>
<td>Commission members not present:</td>
<td>Jane Sykes Wilson</td>
</tr>
</tbody>
</table>
| Library staff present: | David Farnan, Director of Library & Arts  
Jennifer Phares, Deputy Library Director  
Celia Seaton, Administrative Specialist  
Amanda Bender, Volunteer Services Specialist  
Anne Ledford, Youth Services Manager  
Leanne Slater, Teen Services Librarian |
| City staff present: | None |
| Members of the public present: | None |
| Type of Meeting: | Regular |
| **Agenda Item 1: Call to order and approval of agenda** | [0:00:44 Audio min.] |
| The meeting was called to order and O’Shea asked if there were any changes to the agenda. O’Shea noted additional materials pertaining to Item 8 (see draft letter to council and election information in [handouts](#).) With no updates, Items 9biii and 9c regarding Alpine Balsam and Boulder Library Foundation were struck from the agenda. There was a nod of approval from the commission for this amended agenda. |
| **Agenda Item 2: Public comment** | [0:03:10 Audio min.] |
| None. |
| **Agenda Item 3: Consent agenda** | [0:03:44 Audio min.] |
| a. Approval of October 2019 Meeting Minutes: O’Shea asked if there were any adjustments. Gomez clarified that she was also present at the noted Book Rich Environments event. As there was not a quorum present of the commissioners present at the October meeting, this approval was postponed until December. |
| **Agenda Item 4: Overview of Count Me In Volunteer Portal** | [0:06:35 Audio min.] |
| Bender presented a basic overview on this new platform for volunteers to record their hours of service and activities, a citywide initiative. This will replace the pen and paper method previously used. She walked through the steps (See [handouts](#).)  
Koenig wondered whether one-time volunteers (e.g., for JLF) will also go through this process. Bender explained that volunteers will sign up for the specific roles and days they want to do; their work will thus be captured.  
O’Shea requested insertion of a standing item on agenda to remind commissioners to enter their volunteer time with the new system; staff were amenable. Responding to O’Shea’s query about reporting changes, Bender explained that staff’s administrative privileges mean instantaneous reporting, less data entry. O’Shea interested to see how this platform will affect accuracy of data (a significant shift may indicate the lag inherent in any new process.) Phares noted that next year’s metrics may reveal this. Bender’s understanding is that the system will hopefully capture data that previously had “fallen through the cracks.” |
| **Agenda Item 5: 2019 Summer of Discovery Program recap** | [0:23:55 Audio min.] |
| Group thanked Bender for her visit. |
Ledford reported on the most recent Summer of Discovery, for which Slater served as co-chair. Ledford introduced with statistics that broke previous records – this year saw a 29% increase in registration with a 57.62% completion rate.

School outreach, led by Slater, took place in spring. Visits also occurred during Boulder Valley School District’s (BVSD) Summer of Learning this past season (STEAM activities, logbooks, etc.) Ledford viewed early registration as pivotal to the success; also key were the “alluring prizes” and “robust outreach.”

Frost asked about theme for next year; Ledford replied that it will embrace “our connected stories.”

O’Shea impressed by the PopSocket donation and wondered whether any response has been shared back to that group. Farman noted his letter of appreciation sent at the end of the summer.

Gomez asked about the new library partnership with BVSD stewarded by Ledford. Launched on October 15th (and in the making for nearly 2 years), this project, branded as the “Student 1 Initiative,” aims to increase student library access. Successful pilot run with Fairview High School. Every BVSD student enrolled in school in service area (more than 12,500 individuals) now has special access to age-appropriate research databases through their student identification card. The commission offered their congratulations. Ledford said she can provide further details as desired. Press release has gone out along with buzz on social media. Letters went to guardians with an opt out form on the webpage. Publicizing ongoing.

In response to O’Shea’s request for metrics, Farman noted that some numbers will likely be available in February.

Regarding Summer of Discovery, O’Shea asked about aspirations. Ledford has researched platforms other than Reading Record (the current, limited, cost-effective program), like Beanstack and READsquared which (while more expensive) provide better and more complex reporting. She also hopes to distribute experiences instead of “physical trinkets” as prizes.

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### Agenda Item 6: Library Policy Update

**1:00:09 Audio min.**

- **a.** Review and approve addition to the Privacy Policy – Phares noted the addition of the paragraph about electronic resources as suggested by Frost. Gomez noted a grammatical adjustment. O’Shea moved to approve the addition to the Privacy Policy as amended. Gomez seconded, and the motion was unanimously approved.

- **b.** Review and approve the Meeting Room and Study Room Policies – Phares noted incorporating the changes suggested at the last meeting such as the room reservation age minimum lowering to 14 as opposed to 18. CAO Janet Michels approved of this change. Other changes by CAO were incorporated and highlighted in the draft version in the packet. Commission asked staff to increase hours per month – staff were favorable to an increase up to 8 hours a month from the previous limit of 4. Gomez Moved to approve the Meeting Room and Study Room Policies as amended. Koenig seconded, and the motion passed unanimously.

Phares: the policies will be translated into Spanish, proofread, and posted with software adjusted to permit the changes to the room reservation limits.

### Agenda Item 7: 2020 Library Approved Budget Memo

1:11:55 Audio min.

Farman reported “no bad surprises; one good surprise” was the new funding of $700,000 for north Boulder building. Farman clarified that with $9.2 million dollars committed, he believes there is sufficient funding for the building and the road. Outstanding items are not yet funded. Awaiting commitment from BLF for monetary contribution. May need to return to City Council to inquire about further funds. Cost-saving ideas such as repurposed steel from Alpine Balsam project were discussed. Bid for site work to hopefully begin in summer 2020. General contractor RFP will then go out, with actual cost of building likely known by the October 2020 reading of budget.

Gomez inquired about schedule of approved items and personnel positions. Regarding new positions, Farman noted advertising in December to hopefully hire in January. Re: George Reynolds Branch reconfiguration, by 3rd or 4th quarter.

### Agenda Item 8: Discuss priorities for annual letter to City Council

1:31:50 Audio min.

O’Shea provided a draft version of this missive intended to assist council in their workplan for the next two years. (See handouts.) O’Shea approached the letter as an invitation to welcome shift in council. Letter begins with the front and center need for funding the shortfall of the north Boulder library. Group discussed editing only two at a time due to Sunshine Laws.
O’Shea indicated the rough timeline on the backside of the draft provided. Gomez and O’Shea will continue to work on a final draft incorporating input as each commissioner reads and reviews individually.

<table>
<thead>
<tr>
<th>Agenda Item 9: Library Commission Update</th>
<th>[2:00:04 Audio min.]</th>
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<tbody>
<tr>
<td>a. Interesting upcoming dates from ALA website (see <em>packet</em>).</td>
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<tr>
<td>b. Items from Commission</td>
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<tr>
<td>i. Update on the status of Library Champion’s efforts (Gomez/O’Shea)</td>
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<tr>
<td>• Outreach to council candidates – O’Shea: new members of the council should be welcomed. Gomez suggested reaching out with congratulatory email to each of the 6 successful candidates noting intention to continue discussion on library funding – O’Shea and Koenig will draft this and send it next week. Useful to have continuity of contact, but beneficial to have variety as well when reaching out to council members. O’Shea, Frost, and Koenig all plan to attend the November 12th welcoming session for the new council members planned from 5-7 PM in the Municipal Lobby.</td>
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<tr>
<td>ii. Discussion of City budget / Library budget 2020 and beyond – already discussed.</td>
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<tr>
<td>c. Boulder Library Foundation update – none from Sykes Wilson, as she was not present. Farnan reported that BLF have an upcoming <em>Daily Camera</em> letter concerning the north Boulder library as part of “giving season” kickoff. They’ve “aligned with north Boulder as mission objective for fundraising and outreach.”</td>
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<tr>
<td>d. Updates from commissioners representing the commission in other venues – O’Shea drafting brief blog post update from his CALCON presentation. Gomez noted that BPL is the only library in Colorado, and one of only three in Rocky Mountain region that hold Book Rich Environment events.</td>
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<tr>
<td>e. Update on emails and phone calls to Library Commission – Discussion of alcohol in private meetings held at the library (instigated by email request). Commission was overall open to the idea, although Koenig indicated concern over “precedent.” Farnan will consult with CAO and will loop back with O’Shea in advance of O’Shea’s reply.</td>
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<tr>
<th>Agenda Item 10: Library and Arts Director’s Report</th>
<th>[2:09:38 Audio min.]</th>
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<tbody>
<tr>
<td>a. North Boulder branch library project</td>
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<tr>
<td>b. Main Library Restroom Renovation update</td>
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<tr>
<td>Discussion of the growing encampment under the library. Occasional incidents of drug use, fighting, and fires. Area not owned by the library. City-level discussion on this issue forthcoming.</td>
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<tr>
<td>Discussion of calendar for commission meeting schedule in 2020. March timely window for retreat – group amenable to the 14th. O’Shea will confirm Sykes Wilson’s availability.</td>
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<tr>
<th>Agenda Item 10: Adjournment</th>
<th>[2:25:40 Audio min.]</th>
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<tbody>
<tr>
<td>There being no further business to come before the commission at this time, the meeting was adjourned.</td>
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</table>

**Date, time, and location of next meeting:**
The next Library Commission meeting will be at 6 p.m. on Wednesday, December 4, 2019, in the Canyon Meeting Room at the Main Library, 1001 Arapahoe Ave., Boulder, CO 80302.
Interesting Upcoming Dates (from ALA Website)

ALA Youth Media Awards - January at the ALA Midwinter Meeting

Each year the American Library Association (ALA) honors books and media for children and teens. Recognized worldwide for the high quality they represent, the ALA Youth Media Awards (YMA), which include the prestigious Newbery, Caldecott, Printz, and Coretta Scott King Book Awards, do guide parents, educators, librarians and others in selecting the best materials for youth. Selected by committees composed of librarians and other literature and media experts, the awards encourage original and creative work in the field of children's and young adult literature and media. The award announcements are made as part of the ALA Midwinter Meeting, usually on the Monday morning of the ALA Midwinter Meeting. Award presentations will be made at the ALA Annual Conference. See the ALA YMA Press Kit for reporter contacts on the YMA announcement.

Dr. Martin Luther King, Jr. Holiday Observance and Sunrise Celebration - January at the ALA Midwinter Meeting

MLK Sunrise Celebrations at the American Library Association's Midwinter Meetings are sponsored by ALA's Office for Diversity, Literacy and Outreach Services, the Dr. Martin Luther King, Jr. Holiday Task Force of the ALA Social Responsibilities Round Table, and the Black Caucus of the ALA. The annual Dr. Martin Luther King, Jr. Holiday Observance and Sunrise Celebration commemorates Dr. King's legacy and recognizes the connection between his life's work and the library world. Featured readings include selected passages from the works of Dr. King.

Teen Tech Week - (currently being re-envisioned by the YALSA board)

Teen Tech Week is a national initiative sponsored by the Young Adult Library Services Association and is aimed at teens, their parents, educators and other concerned adults. The purpose of the initiative is to ensure that teens are competent and ethical users of technologies, especially those
that are offered through libraries such as DVDs, databases, audiobooks, and videogames. Teen Tech Week encourages teens to use libraries’ nonprint resources for education and recreation, and to recognize that librarians are qualified, trusted professionals in the field of information technology. Teen Tech Week began in 2007 and has a general theme of Get Connected @ your library. Contact ALA’s Young Adult Library Services Association (YALSA, a division of ALA) with questions.

1. Items from Commission (verbal)
   a. Ongoing outreach efforts (Juana/Tim)
      i. Outreach to Council Members & Candidates
   b. Discussion of City Budget / Library Budget 2020 and beyond

2. Updates from Commissioners Representing the Commission in other Venues (verbal)
   a. BLF Update (Jane / Joel)
   b. Alpine-Balsam Update (Juana)

3. Update on Emails & Phone Calls to Library Commission

Formstack Submission For: Commission Contact Form

Submitted at 11/06/19 4:32 PM
Hi Vicky --

Thanks for reaching out, and for your service to your HOA. Your message was well timed, arriving just before our monthly commission meeting last week. While the Commission was supportive in discussion of your request, we needed to ask the Library Director to clarify with the City Attorney's Office on policies regarding alcohol in the library. Here's what we learned:

BRC 5-7-2 prohibits the possession or consumption of alcoholic beverages in a public building unless the premises is licensed by the city or state. Therefore without a liquor license that applies to Meadows (or any other) branch, alcohol is prohibited.

Regarding potential liability for allowing alcohol to be served even with a license, there is always additional risk to the city if the city permits alcohol to be served on city property. If someone not affiliated with the group (i.e. a library patron – or worse, an underage library patron) got access to the alcohol it is possible the city would be at risk for negligent supervision or other theories. Same if one of the participants in the group over-indulged or was over-served and hurt someone or caused property damage. I have asked Risk Management for additional feedback about potential liability and will let you know what I learn.
Any outside party who wishes to serve alcohol at a library needs to obtain a special event liquor permit from both the city and the state. More information is available at 303-441-4192 or licensingonline@bouldercolorado.gov. If the organizer of the event tells library staff that they do not need a license, the organizer should provide us with proof from Mishawn Cooke of the same. If the library does allow a group to serve alcohol, we would need to require that the organizer provide you with evidence of “Host Liquor Liability” insurance.

Pardoning the liability language and the lengthy policy quoted above, it seems that the City’s standing policy is 'No' with exceptions via special event permitting. Those are often visible via the big white signs with black and red lettering you see in the windows of businesses hosting special events. A call to the phone number above may move you further along if you wish to serve alcohol at your event.

With or without 'adult beverages' we hope your event is a success and thank you for looking to host at the library. Meadows gets a lot of love from neighbors there and I'm sure your HOA is a big part of the patronage at the branch.

Let me know if there is more I can do for you around this request.

Cheers,
Tim O'Shea
Chair - Library Commission

:: Tim O'Shea ::
:: 857-222-8667 :: @tmoshea ::

vicky.judish@comcast.net

Good morning Tim,
Thank you for the courtesy of your reply. Your answer confirms what I read in the meeting Room Rules of Conduct and Guidelines link but it never hurts to follow up and inquire. I totally understand about the liability since this is a venue open to children, even though our meeting is adult attended. In the past our HOA meetings were held either in a homeowners home or last year at The Meadows Tennis Clubhouse which allowed alcohol. Unfortunately this year we could not find a mutual date to hold the meeting there and our meeting has outgrown a homeowners home. But not having alcohol is not a deal breaker. The meeting is in the afternoon so attendees can go home and have a glass which is better anyway.

I appreciate all the detail and will pass it along to the other board members. Yes, I am a library patron and am sure others in the Country Meadows HOA are too.

Thank you and Happy Veteran’s Day!

Vicky Judish
CMHOA Secretary
303-260-8533 (Cell)

Vicky --

I appreciate your diligence. Like I mentioned in my first email, our Commission discussed the matter with interest as we support activation in the library for a variety of events and gatherings. For future reference, the Canyon Theater / Gallery side of the Main Library DOES have a liquor license and might be an option for libations in the library, with the previous caveats and requirements noted. Obviously, your HOA benefits from keeping it local at the Meadows branch in this instance.

So happy to know you are a patron and supporters of the library. Our 2018 Master Plan had a great outpouring of response across the community. Here’s to a 2020 filled with literacy and learning.

Best wishes on your event and yes, thinking of those who served today, too.

Cheers, Tim
Cindy Goldrich <carlbenj@me.com>  
Sun, Nov 24, 8:06 PM (2 days ago)  
to joelkoe44, jesykeswilson, stevenefrost, juana, me

I understand that these are all important considerations. But before it’s too late - perhaps some basic review can be done to see if it’s possible. I know for sure the current plan will be a traffic nightmare and will have negative ripple effects to the area.

Cindy

Start each day wherever you are with whatever you’ve got.  Jim Rohn
Enjoy!

On Nov 22, 2019, at 6:08 PM, juana@lawrenceandgomez.com wrote:

Hi, Cindy,

The location would have to be studied and analyzed.

Is the other site as accessible to pedestrians?  
Is there a bus route?  
Is there a safe crossing at the highway?  
Are there adjacent amenities?  
Should a public library be located away from the neighborhood it serves?  
Is it appropriate to locate a civic building in a more isolated place outside the city limits?  
Who would pay for the other agency's move?  
Do they want to move?  
Would it make sense to give up a site with municipal sewer and water for one that does not have either?

These and many other questions would be studied by the consultants and the recommendations presented to the community. Costs would also be part of the conversation.

Cheers,

Juana
On Friday, November 22, 2019, 5:04:04 PM MST, Cindy Goldrich <carlbenj@me.com> wrote:

I am a recent transplant… sorry I am late in the game. Just out of curiosity, if there were NOT the issues related to different agencies, etc., logistically does the idea make sense?

Thank you!

Cindy

Start each day wherever you are with whatever you’ve got. Jim Rohn
Enjoy!

On Nov 22, 2019, at 5:01 PM, juana@lawrenceandgomez.com wrote:

Dear Cindy,

Thank you for your enthusiasm for the NoBo library project.

As you may be aware, the design process began over a year ago starting with community input on site selection. A series of vigorous discussions, public presentations, city staff input, and site design options resulted in the current building location. Your idea is interesting, though I am afraid it is too late in the process to move the design to another site.

Please stay engaged. You can follow the progress and updates with this link:

https://boulderlibrary.org/nobo-branch/

Best regards,

Juana Gomez, Vice-Chair
Boulder Library Commission

On Thursday, November 21, 2019, 8:14:02 PM MST, Cindy Goldrich <carlbenj@me.com> wrote:

Hi,
Forgive me, I am new to this discussion and it is possible that I am too late. I am inquiring about the proposed location about the N. Boulder library. Currently, I understand it will be near 14th street.
I have an idea that I recognize on the surface would be hard to pull off given that there are different agencies, etc. involved.

What if the library was placed where the current US Forest Service is located (East of 36th st) and that building was moved to the proposed N. Boulder library site. There is MUCH less traffic needed, and they have plenty of space.

Any chance this could be pursued before it is too late?

Cindy

Start each day wherever you are with whatever you've got.  Jim Rohn
Enjoy!
To: Boulder City Council
Cc: Jane Brautigam, Boulder City Manager
From: Boulder Library Commission
Subject: Annual Letter to City Council

December 15, 2019

A warm welcome to our new Council members and best regards to the returning members. We value our good working relationship and ongoing dialog. We know you are committed to finding the best path forward for the library system our community so loves including sustainable and predictable funding. The much needed funds you approved in October 2019 are helping with expansion of volunteer services, bi-lingual youth services, updates to the interior of the Reynolds library branch, and an additional $700K for the North Boulder Library Branch building.

We expect continued progress in 2020 and the approval of funds is a good start. In the library we understand that great success can create increased demand, like a hold placed on the latest best seller, or the long waiting list for one our BLDG 61 programs. Our success shouldn’t a signal that current funding is meeting all our needs. Rather, the Library is in high demand and must grow to meet our community’s long term vision.

The construction cost for the promised NoBo branch is approaching a $1 million shortfall. Council included operating costs for NoBo in upcoming 2021 budget. However, there are many other operating and facilities costs not scheduled for discussion. We need your commitment and leadership to drive a strident conversation around funding options and opportunities to recognize a shared, community wide benefit--and a uniquely Boulder vision. The alternative would be embarrassing--an all too common failure of open public discourse, idea exploration, and bold execution.

You’ve pledged your support in stewarding this dialog including discussing and evaluating a library district plan. Delivering on your promises to build a new branch requires finding a fiscally sustainable path forward for our library. It is an opportunity to lead thoughtfully, make a positive & lasting mark in our community, and secure a vision not just for a fiscal calendar, but for the future.

This year will present a historic opportunity to determine the future of our cherished institution [In May we will have to submit the petition to put on the November 2020 ballot whether to create and whether to fund a library district, or simply whether to fund a library district. Our preference would be that the County and City leaders create a district by proclamation and that the voters determine the funding.

We share your spirit of committed service to our community // // Time is of the essence.
Your leadership will live in the outcomes for our library. This commission and our community will be your partners as we navigate the path ahead.
Respectfully,

Tim O'Shea, Chair  Juana Gómez, Vice-Chair Joel Koenig Jane Sykes Wilson Steven Frost
MAIN LIBRARY RESTROOM RENOVATION PROJECT
The custom-made doors for the all-gender restrooms were delivered a second time with defects. A local distributor is working with the project team and the manufacturer on a temporary fix. The temporary doors will be installed along with stall artwork and exterior murals during the second week of December. After which, all restrooms will be open for public use. All new stall doors with the defects corrected are expected later in the month. Installation will be scheduled to minimize further disruption to patrons.

NORTH BOULDER BRANCH LIBRARY PROJECT
The public hearing for site review with the Planning Board is tentatively scheduled on Jan. 23, 2020. The project team is currently working with WORKac on finalizing the Schematic Design drawings. The next phase of their work is Design Development (DD) which includes engineering and mechanical design, etc. Following DD, WORKac will begin work on construction documents.