

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

OF THE

BOULDER PUBLIC LIBRARY DISTRICT

Held: Tuesday, May 23, 2023, at 6:00 p.m. at Boulder Public
Library, 1001 Arapahoe Avenue, Boulder, Colorado.

Attendance

The special meeting of the Board of Trustees of the Boulder Public Library District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Trustees, having confirmed their qualifications to serve on the Board, were in attendance:

Katharine (Joni) Teter
Benita Duran
Jennifer Yee (via Zoom)
Cara O'Brien
Sylvia Wirba (via Zoom)
Doug Hamilton
Sam Fuqua

Also present were Kim J. Seter, Esq., Seter & Vander Wall, P.C.; David Farnan, Director of the Boulder Public Library; and Jennifer Phares, Boulder Public Library. Kelly Hansen, Legal Assistant at Seter & Vander Wall, PC was also present. Jennifer Phares and Kelly Hansen assisted with the operation of the remote attendance.

Call to Order

Trustee Teter called the meeting to order at 6:00 p.m. noting that a sufficient number of appointed trustees were present to create a quorum authorized to act on behalf of the District.

Executive Session

At approximately 6:04 pm Trustee Teter moved that pursuant to section 24-6-402(4)(b) C.R.S. and upon an affirmative vote of at least two-thirds of the board members present for the motion, the Board enter into executive session for the purpose of receiving legal advice on specific questions regarding contracting with an executive director and Section (e) (I) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators with regard to an executive director contract. Upon second and unanimous vote, the Board passed the motion to enter executive session for the above-stated

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IGA negotiations to which Trustee Teter clarified that July was chosen to give the Trustees time to conduct research related to the IGA, to strategically plan and budget, and to build District infrastructure.

Trustee Yee asked about the possibility of receiving a “live” version of the timeline document that reflects changes as they occur. Mr. Farnan stated his intent to upload the document to a software system that will make updates accessible to Trustees in real-time.

Mr Farnan also stated that at least half of the Library’s current employees belong to a union (BMEA – Boulder Municipal Employee Association) and have been told by the City that they will no longer be eligible to participate in the union once they become District employees.

Mr. Farnan emphasized the importance of soliciting staff feedback on employment matters and keeping staff informed. Trustee Yee asked about how staff members are feeling about transferring to the District to which Mr. Farnan replied that they are anxious but optimistic.

Outline Proposed Subcommittee Approach

Mr. Farnan outlined the proposed subcommittee approach. Mr. Farnan identified four main subcommittees: IGA, Staffing, Budget & Finance, and Bylaws & Governance. Mr. Farnan emphasized the importance of the Bylaws & Governance committee adopting an equity policy and the Library’s Master Plan. Trustee Duran shared her subcommittee proposal with the Board. Trustee Duran proposed the establishment of ad-hoc subcommittees comprised of at least two Board members and 2-3 volunteers from the community. Trustee Duran’s proposal included 7 subcommittees

Trustee Fuqua expressed his belief that the Trustees should decide which subcommittees they will join prior to recruiting members of the community. Trustee Fuqua also expressed doubt that every subcommittee be ad-hoc and shared his desire to recruit a community member with finance expertise to join the Budget & Finance subcommittee. Trustee Wirba mentioned that all Board members may wish to be on the IGA subcommittee for the time being. Trustee Fuqua stated that he does not and that he trusts the judgement of the Trustees on the IGA subcommittee. Trustee Yee and Trustee Hamilton agreed with Trustee Fuqua. Trustee Teter stated that the two Trustees

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on the IGA subcommittee should serve as “the faces” for the Board when negotiating the IGA with the City.

Trustee Teter provided example bylaws language and noted how some library bylaws are fairly simple while others are very detailed and each addresses the establishment of subcommittees. Trustee Duran stated that her subcommittee proposal was intended to get members of the community involved in the process.

Trustee Hamilton expressed his interest in serving on the Facilities, Bylaws & Governance, and potentially the Communications subcommittee. Trustee O’Brien stated she would be interested in the IGA, Staffing, and Bylaws & Governance, and Communications subcommittees. Trustee Fuqua stated he was interested in the Staffing, Budget & Finance, and Communications subcommittees. Trustee Duran stated she was interested in the IGA and Communications subcommittees. Trustee Wirba stated her interest in the Bylaws & Governance, Staffing, and Finance subcommittees. Trustee Yee stated she was interested in Staffing and was open to serving on any of the other subcommittees. Trustee Teter stated she was most interested in Facilities.

Trustee Teter suggested the Trustees think about and decide which subcommittees they will join at the May 30 meeting. Mr. Farnan stated that the Board’s actions will begin to accelerate in August, so Trustees should have some time on subcommittees beforehand.

Mr. Farnan discussed consultants and stated that some will come on right away to help with the IGA (staffing and facilities consultants for example) while other consultants will likely not come on until after the IGA. Other consultants, such as IT, will help with the migration of data from the City to the District.

Trustee Matters

Trustee Teter discussed the style for Trustee bios that will be posted to the Library website. The Board decided to write bios discussing their background and love for libraries and decided on having them done by the May 30, 2023 meeting. Trustee Teter motioned to approve special meetings from 5-8pm on May 30, June 6, and June 13. Upon second by Trustee Hamilton and unanimous vote, the Board approved the listed meeting dates.

Overview of IGA Matters

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Executive Session

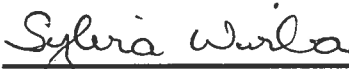
At approximately 7:45pm Trustee Teter moved that pursuant to section 24-6-402(4)(b) C.R.S. and upon an affirmative vote of at least two-thirds of the board members present for the motion, the Board enter into executive session for the purpose of receiving legal advice on specific questions; and, subsection (e)(I) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators with regard to the proposed intergovernmental agreement with the City of Boulder and Boulder County.

Upon second and unanimous vote, the Board passed the motion to enter executive session for the above-stated purposes.

The Board reconvened from executive session at approximately 8:13pm. The Board did not take formal action nor did it adopt any policy, rule, or regulation while in executive session.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at approximately 8:14 p.m.


Secretary for the Meeting
