

BPLD Advance Agenda Planning
9/18/2023

September

Staff feedback on draft employment package - interviews/focus groups/trainings/discussion (BPL)

Staffing subcommittee listening session with staff 9/15

Draft IGA complete - end September

City budget review this month

September 19 Regular Meeting - Boulder Creek Room, Main Library

Public comment

Introductions: Teamwork Arts core (Jaipur Literature Festival)

Approve minutes

Treasurer's report

Director Updates

Project Manager update on "all the balls in the air:" Leadline

Review IT migration & support contract

Subcommittee Updates

Trustee Matters

Legal Counsel status reports

Resolution to exempt LD from audit requirements for year 2022

IGA update - possible Executive Session

September 26 - Jenn out, Sylvia virtual

Public comment

Approve minutes

Approve IT migration contract

Financial consultant: review budget model

Trustees review of staff feedback on employment & benefits package

Review health care plan?

Finalize and approve IGA?

Director Updates

Subcommittee Updates

Trustee Matters - Special meetings for October: 10/3, 10/10, 10/24

Legal Counsel status reports

October

Consultant revises draft employment and benefits package (Employment Council & Staffing)

City Council approval of City IGA this month

CAL-CON October 12-14

October 3 - Benita out, Sylvia virtual

Public comment

Approve minutes

2024 budget preview

Review health care plan?

Approve employee compensation & benefits package (except health care)

Public hearing on FAMLI opt-out

Finalize and approve IGA?

Director Updates

Trustee Matters

Legal Counsel status reports

October 10 - Benita virtual (join late, flight permitting)

Public comment

Approve minutes

First reading & public hearing: review 2024 budget

Prop HH discussion:

- Legal implications of Prop HH and discussion of “opting out” of the (2022) 8% inflation rate revenue cap

Director Updates

Subcommittee Updates

Trustee Matters

Legal Counsel status reports

October 17 Regular Meeting

Public comment

Approve minutes

Treasurer's report
CAL-Con reports
Director Updates
Subcommittee Updates
Trustee Matters
Legal Counsel status reports

October 24

Public comment
Approve minutes
Review & approve staff employment & benefits program
• Health care costs estimated until open enrollment ends (which is after budget adoption)
2nd reading & public hearing: adopt 2024 budget
Director Updates
Subcommittee Updates
Trustee Matters- Change November regular meeting to 11/14, special meeting 11/7
Legal Counsel status reports

October 31 - No meeting

November

Selected new library staff job offers out early November
Open enrollment for health care to begin right before Thanksgiving

November 7

Public comment
Approve minutes
How to do strategic planning as a board for a library district (proposal with facilitator)
Director Updates
Subcommittee Updates
Trustee Matters
Legal Counsel status reports

November 14 - Regular meeting (to avoid Thanksgiving week)

Public comment

Approve minutes

Treasurer's report

Begin review of BPL policies to be transferred to BPLD (Governance)

Director Updates

Subcommittee Updates

Trustee Matters - Change December regular meeting to 12/12, special meeting 12/5

Legal Counsel status reports

November 21 - No Meeting

November 28 - No Meeting

December

Planning for 2025 budget review (Budget & Finance)

BPL policy work transitions from Library Commission to Trustees (Governance)

December 5

Public comment

Approve minutes

Policy adoption?

Director Updates

Subcommittee Updates

Trustee Matters

Legal Counsel status reports

December 12 - Regular meeting (change to avoid Christmas week)

Public comment

Approve minutes

Policy adoption?

Director Updates

Subcommittee Updates

Trustee Matters - any special meetings in January?

Updates from Legal Counsel

December 19 - No Meeting

December 26 - No meeting

January

Transition celebration this month?

Library begins hiring new staff

Current library staff transfer to library district this month

Discuss district approach to investments early 2024

January 15 - Regular Meeting

Public comment

Approve minutes

Subcommittee Updates

Trustee Matters

Updates from Legal Counsel