

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

OF THE

BOULDER PUBLIC LIBRARY DISTRICT

Held: Tuesday, October 10, 2023, at 6:00 p.m. at Boulder Public Library, 1001 Arapahoe Avenue, Boulder, Colorado.

Attendance

The special meeting of the Board of Trustees of the Boulder Public Library District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Trustees, having confirmed their qualifications to serve on the Board, were in attendance:

Katharine (Joni) Teter
Sam Fuqua
Jennifer Yee
Doug Hamilton
Cara O'Brien
Sylvia Wirba
Benita Duran (via Zoom until 7:00 p.m. and in person for remainder of meeting)

Also present were Kim J. Seter, Esq. and Marissa Peck, Esq. (via Zoom), from Seter & Vander Wall, P.C.; David Farnan, Director of the Boulder Public Library; Jennifer Phares, Deputy Director of the Boulder Public Library (via Zoom); Chris Barge, Executive Director of the Boulder Public Library Foundation, and members of the public.

Call to Order

Trustee Teter called the meeting to order at 6 p.m. noting that a sufficient number of appointed trustees were present to create a quorum authorized to act on behalf of the District.

Consider Approval of Minutes of October 3, 2023

Following motion from Trustee Yee, and second from Trustee Hamilton, the October 3, 2023 minutes were approved unanimously as modified.

Public Comment

None.

RECORD OF PROCEEDINGS

2024 Budget

- First Reading

Mr. Farnan presented his memo on the 2024 budget (attached) and thanked the Finance Subcommittee for its contributions in developing the budget.

He highlighted the areas comprising the largest amounts within the budget, including personnel expenses, operations and facilities expenses, and materials expenses.

Trustee Teter made a suggestion for changes on the facilities portion of the memo, namely language explaining that the District has a ten-year plan to address the backlog in facilities and buildings maintenance. She suggested also making clear that the 2024 budget represents only the first year in that ten-year plan. In addition, she asked that the total amount of the ten-year plan be noted in the budget.

- Public Hearing

Trustee Teter opened the public hearing at 6:24 p.m. There being no public present, the public hearing was then closed.

The Board tabled official action on the budget to a later meeting.

- Proposition HH
("Prop HH")
Discussion

Mr. Seter provided an overview of Prop HH, explaining that the District is not required to opt out because it was opted out through the language of the election language.

The Board discussed further, highlighting that under either outcome of the election, the District will see an increased revenue. Trustee Yee asked about the possibility of publishing a guide to Prop HH, regardless of whether it passes, to inform public/users about the impact of the change (or not). Trustee O'Brien voiced her support for this idea.

Director Update

Mr. Farnan provided an overview of his report, highlighting both HSAs and lifestyle spending accounts as two outstanding items.

He provided an overview of the types of things that would be considered qualified expenses under the lifestyle spending account, and requested feedback from the Board related to how this account should be set up. The Board discussed the appropriate amount to deposit in this account, with suggestions ranging from \$300 to \$500 per year, with any leftover amounts in the account at the end of the year rolling over to the following year. In response to a question from Trustee Fuqua, Mr. Farnan explained that this benefit will not need to be paid out when an

RECORD OF PROCEEDINGS

employee leaves, and that the money is taxed.

The Board also discussed the process of hiring City employees, and whether positions would be changing much as a result of this process. Mr. Farnan gave an overview of the current timeline. Job offers are going out on Monday, and staff will then have a week to complete a job application for their position. Once the applications are reviewed, and following the finalization of the budget, offer letters will be sent out. Employees must sign these offers by October 26th. Mr. Farnan is working with the City to figure out the best time to send out termination letters. Mr. Farnan will be speaking to the staff about this process tomorrow.

Open enrollment for employees will occur in mid-November.

Trustee Teter requested Mr. Seter make changes to sections 2.1 and 2.2 to reduce confusion around the various dates related to hiring District employees.

The Board expressed support for a high-deductible plan to accompany the option to opt into an HSA.

Subcommittee Updates

Trustee Duran provided an update on the construction site tours, which are still being scheduled with the Library Commission.

Trustee Matters

The Board discussed participating in CALCON.

Legal Counsel Status Report

Mr. Seter presented his report, which contained no new items and provided an update on the IGA negotiations. Mr. Seter is still awaiting comments from the City regarding the licensing agreement.

Trustee Teter asked that any questions or comments regarding the current version of the IGA be sent to Mr. Seter.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at approximately 7:30 p.m.


Secretary for the Meeting