

# Library Trustee Q&A

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# Positions and Timelines

- Two openings – 1 – five-year term, 1 – four-year term
- Selection Committee – Commissioners Levy and Loachamin, Councilwoman Adams and Marquis, ex officio members, Trustees Duran and Hamilton
- Timeline
  - March 4 – Application Review and Candidate Selection
  - March 19 and 21 – Interviews
  - April 5 – Selection
  - May 1 – Term begins

# Why Trustees are Important

1. Adopt library policies and bylaws for, and participate in all board meetings.
2. Have custody of library property.
3. Hire the library director. Empower them to manage the day-to-day operation of the library. Evaluate the director's performance annually.
4. Secure adequate funding and practice responsible fiscal management of the public money.
5. Have authority to enter into contracts.
6. Maintain a current map of library service area.
7. File an annual report of statistical data with the State Library.
8. Plan for the future of the library. Monitor and evaluate the overall effectiveness of the library.
9. Promote library services and advocate for the library in the community.

# Time Commitments

- Requires about 4-10 hours a month
- Hybrid Board Meetings, twice per month – 1.5 – 2.5 hours (one special meeting, one regular meeting) - mandatory attendance
- Attend Library events
- Spend time in the Libraries
- Ad Hoc Committee assignments (taken on a voluntary basis)

# What's Cool about being a trustee?

- You get to steward an organization that beloved in the community – help it grow and evolve
- Work with amazing library staff
- Protect the intellectual freedom of the community "living room"
- You get good "board room" experience on a "working board"
- We want people who:
  - Love the library and its mission
  - Have expertise in HR, IT, governance, Leadership, etc.

# Important Documents

- 2018 Library Master Plan ([link](#))
  - 2022 Library District Ballot Measure ([link](#))
- Library Trustee Bylaws ([link](#))
- Boulder Library Trustee Handbook ([link](#))
- 2024 Boulder Library District budget ([link](#))
- Trustees' Advance Agenda Planning ([link](#))

# Questions