

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE BOULDER PUBLIC LIBRARY DISTRICT

Held: Tuesday, July 2, 2024 at 6:00 p.m. at the Boulder Public Library 1001 Arapahoe Ave. Boulder, Colorado

Person preparing the summary: Jennifer Phares

The meeting of the Board of Trustees of the Boulder Public Library District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Trustees, having confirmed their qualifications to serve on the Board, were in attendance:

Benita Duran
Doug Hamilton
Cara O'Brien
Sam Fuqua
Tom Cosgrove
Andy Sayler

Also present were Kim J. Seter, Esq. from Seter & Vander Wall, P.C.; David Farnan, Director of the Boulder Public Library, and Jennifer Phares, Director of Business and Administration of the Boulder Public Library.

Members of the public present: None

Type of Meeting: Special

Agenda Item 1: Call to order

Trustee Hamilton called the meeting to order at 6:02 p.m.

Agenda Item 2: Public comment

None.

Agenda Item 3: Consider Approval of Minutes of June 18,2024

Following a motion from Trustee Duran and second from Trustee Hamilton, the June 18,2024 minutes were unanimously approved.

Agenda Item 4: Library Policy Review

Privacy Policy – the group reviewed and discussed the updates to this policy as presented in the packet.

Trustee Duran moved to adopt the policy with amendments from Trustee O'Brien. Trustee Hamilton seconded and the motion passed unanimously.

Agenda Item 5: 2024 Budget Update and Approval of the Contract

Director Farnan provided background information about the Colorado Health Foundation Grant held by the Boulder Library Foundation for constructing a playground at the NoBo Library and how staff arrived at selecting JOC Construction as the general contractor.

Trustee Hamilton reviewed the 2024 Approved District Budget with the Board and explained that there were two resolutions for the Board to consider. Resolution 07-02-2024-A amends the 2024 approved District budget moving \$2,466,411 from the reserves to the 2024 capital and one-time budget to be used for the Gunbarrel Branch site and the new NoBo Library capital projects.

Resolution 07-02-2024 B amends the 2024 approved District budget to appropriate \$592,811.69 refunded from the City of Boulder per the terms of the IGA between the City and the District and to allocate the \$550,000 balance of the Colorado Health Foundation Grant for the construction of the playground at the NoBo Library. Further, the resolution appropriated \$5,698.22 in grant funds from the Warner Charitable Trust for the purchase of library materials.

Trustee Duran recommended that Resolution 07-02-2024 B include an itemized breakdown of the \$592,811.69 received from the City of Boulder.

Trustee Hamilton asked for a motion to approve Resolution 07-02-2024 A. Trustee Duran motioned, Trustee Hamilton seconded, and the resolution passed unanimously.

Trustee Hamilton asked for a motion to approve Resolution 07-02-2024 B with the amendment offered by Trustee Duran. Trustee Duran motioned, Trustee Hamilton seconded and the resolution passed unanimously.

The Board discussed the playground construction contract from JOC Construction. Trustee Saylor asked if anyone read the full contract. Seter confirmed that he read it. Trustee Hamilton asked for a motion to approve the JOC contract, Trustee Duran motioned, Trustee Hamilton seconded and the resolution passed unanimously.

Agenda Item 6: Director Updates

Director Farnan informed the Board that the District's investment in CDs with JPMorgan have expired and asked for the Board to provide direction about investing funds with COLOTRUST. Trustee Saylor asked the Board to consider its approach to financial risk. After some discussion, the Board directed Director Farnan to wait to invest the funds until after the Board considers adopting the draft investment policy during the July 16, 2024 meeting.

Director Farnan informed the Board that the invoice from the City of Boulder to pay the 2023 library operating costs was received and was \$12,012,232. The amount is \$1,852,768 less than was allocated in the 2024 approved District budget. The payments will be made in two installments of \$6,006,116 each in July and October, respectively.

Director Farnan explained the reasons why staff will likely use cooperative purchasing agreements for future capital projects. The main benefit being cost escalation avoidance. Cost escalation is often the result of lengthy competitive bid and contract processes. Staff is working with Gordian to obtain detailed cost estimates for the capital facilities maintenance projects described in the Cumming Group Boulder Public Library Facility Assessment.

Agenda Item 7: Trustee Matters

Trustee Hamilton reminded the Board of the upcoming Board retreat on August 11, 2024 and the joint meeting with the Boulder County Board of County Commissioners on August 29, 2024, and the possible Thursday dates suggested by City of Boulder staff to meet with City Council in August.

Agenda Item 8: Legal Counsel Updates

Agenda Item 9: Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 7:30 p.m.


Sylvia Wirba (Jul 17, 2024 13:20 MDT)

Attestation







7.2.24 Meeting Minutes for signature

Final Audit Report

2024-07-17

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