

CARNEGIE LIBRARY FOR LOCAL HISTORY

Grand Re-opening Party: 10/12 from 10am – 12pm

Expanded Appointments Hours and Walk-in Hours:
- Start the week of 10/14 -



Carnegie Library for Local History Update



- What has Carnegie been doing?
- New Services and Changes starting the week of 10/14
- Why these changes were selected and what services they provide
- Grand Reopening Update
- What else should I know?
- Questions?

What has Carnegie been Doing?

The Carnegie Library for Local History has been closed to the walk-in public since 2020. In that time the team at Carnegie has been helping patrons through:

- Scheduled Appointments
- Ask Carnegie Email Requests
- Program and Event Support
- Processing Collections to make more materials available
- Keeping in Contact with the Local History Community in Boulder County & Colorado



New Services and Changes Starting the Week of 10/14

What's New?

- New Hours:
 - Tuesdays 10-4 (Appointment Only)
 - Thursdays 10-12 (Appointments) 12-4 Walk-ins
 - Saturdays 10-12 (Appointments) 12-4 Walk-ins
- New Services:
 - Hybrid Service model
 - 10 hours of Appointments per week
 - 8 hours of Walk-ins
 - 2 New Archive Specialists starting soon
- New Look:
 - Window Shades
 - Furniture rearranging
 - Repairs

First Public Walk-in Day: Thursday, October 17th



Why these Changes were Chosen

Why a Hybrid Service Model

- A Survey of 20 archives in Colorado and across the country found that 55% were still operating in an appointment only service model.
- Appointments and Drop-in hours will hopefully meet the needs of two different user groups and allow for quiet “old-school” research as well allowing drop-in research and browsing by the community. Continued research via email inquiry expands our services and accessibility.
- The hybrid service model is expected to balance employee time between processing and public service to increase public access through the amount and types of collections available as well as direct public assistance.

Impact of Change

- During the closure, the public had 6 hours available to do on site research
- As of this week, those public service hours have tripled to 18 hours available for onsite public research and browsing
- We will be evaluating the total hours and usage of appointments vs drop-in hours in 2025. This will allow us to better identify and meet the needs of our patrons moving forward.
- For the first time Carnegie will be handling in-person appointments and responding to virtual research requests via the Ask Carnegie email at the same time.

What do Appointments Entail?

- Reservation made by a Patron for a 2- or 3-hour slot of time to conduct research on a specific topic.
- 1:1 assistance from archive staff on how to use materials and find more information on the researcher's topic.
- Archive staff will research and pull materials in advance of appointments.
- Appointments are outside of walk-in hours to provide a quieter environment that some researchers prefer.



What can Patrons do during Walk-in Hours?



- Archival Research: Appointments are not needed to do research during walk-in hours; however, research space and staff may be more limited. Like-wise, a quiet experience is not guaranteed.
- Read: Carnegie is home to an amazing local history book collection as well as BPL rare books.
- Browse and Hang out: During open hours patrons can enjoy the space and ask questions about whatever they can imagine.
- Use microfilm readers to look at old newspapers.
- Research Genealogy in our collections and online.
- Read police Blotters or see what happened on their birthday in 1906
- Learn more about their house.

Grand Reopening Party Update

- Carnegie hosted a Grand Reopening party from 10am -12pm on 10/12
- 157 People attended
- There were hands on activities and browsing available
- A usage survey was given via ipad and we are continuing to collect data from patrons over the next few weeks



What Else Should I Know?

- Appointments are not only for serious researchers. If a Patron wants assistance in person with our collections, we are happy to help.
- We also help patrons with research questions via our Ask Carnegie email. If a patron cannot, or does not, want to come in, they can email us a research questions and our staff will spend up to an hour researching it for them.
- Since Carnegie is an archive, we have some slightly different rules. Patrons cannot bring food or drinks into Carnegie and pencils are the only writing utensil allowed.
- The same archivists who help patrons with research in-person spend days Carnegie is closed processing collections and answering email inquiries.
- Questions?



FIN

Getting to the Estimated Invested Fund Balance

\$23,845,740	Fund Balance from Balance Sheet ran 10/14/24
\$(1,500,000)	Remaining estimated capital expenses
\$(3,200,000)	Remaining estimated personnel expenses (assumes all vacancies filled)
\$(6,006,116)	Remaining due to City of Boulder
\$(2,474,358)	Remaining non-personnel expenses (assumes 100% spent)
\$(2,550,000)	Restricted Reserves
\$8,115,266	Estimated 2024 Fund Balance FYE
\$(5,000,000)	Recommended carryover for 2025 capital and one-time
\$3,115,266	Estimated total 2024 fund balance after recommended 2025 carryover

From: [Andy Saylor](#)
To: trustees@boulderlibrary.org
Cc: [Aimee Schumm](#)
Subject: Agenda Item for 2024-10-15 Trustee Matters
Date: Sunday, October 13, 2024 10:34:10 PM

Dear Fellow Trustees,

I've discussed this topic with David and Doug previously, but wanted to raise it with the wider board during our meeting this week. As part of our (and the District's) work around accessibility, I connected Aimee Schumm (our Innovation and Technology Director) with the [CU Law Samuelson-Glushko Technology Law & Policy Clinic](#). I'm a former member of the clinic (as their token technologist) and one of the clinic's focus areas is digital accessibility. Aimee and the clinic director, [Vivek Krishnamurthy](#), have been discussing some potential projects for the clinic to assist the library with our ongoing digital accessibility efforts, and have reached the point where we'll need to make a decision on whether or not to formally engage the clinic's services. The clinic works for free, but we would be entering a formal attorney-client relationship with them for the limited scope of assisting us with various accessibility and internet policy related work.

The initial proposal includes engaging the clinic to:

- Review BPLD's digital accessibility statement with respect to Colorado Law HB21-1110
- Review our Computer Use and Internet Safety Policy and further explore the library's roll in providing access to the internet

The work may also expand to include:

- Assisting the library on digital accessibility best practices and connecting the library with local accessibility partners
- Providing our board an overview of best practices in digital accessibility and assistive technologies
- Providing an overview of library law and BPLD's responsibility to track internet activity on the library's network

I'm hoping to use a few minutes at our meeting to discuss whether the board is interested in moving forward with this engagement. Overall, I think this is a great opportunity both to get some specialized legal advice in the digital accessibility space and for us to start to build a longer term relationship with the University.

If you're interested in reading about some of the clinic's other projects, you can view

their blog at <https://tlpc.colorado.edu/>

I'm looking forward to discussing with everyone on Tuesday.

Cheers,
Andy Sayler